



REDDING SCHOOL of ARTS
WHERE EDUCATION AND THE ARTS CONNECT

Redding School of the Arts
California Nonprofit Benefit Corporation
Board Meeting Agenda
Posted Thursday, December 8, 2022

Date: Tuesday, December 13, 2022
Location: 955 Inspiration Place, Redding
Community Room
Open Session 5:30pm

Meeting called to order by Presiding Officer
Roll Call/Establish Quorum:

Jean Hatch, President	_____	Jonathan Sheldon, Vice President	_____
Lisa Stewart, Treasurer	_____	Tiffany Blasingame, Secretary	_____
Antonio Cota, Community Member	_____	Daria O'Brian, Community Member	_____

Additional Non-Voting Participants:

Lane Carlson, Executive Director	_____	Wendy Sanders, Special Ed Director	_____
Carol Wahl, Principal	_____	Sophia Zaniroli, Vice Principal	_____
Rebecca Lahey, Staff Liaison	_____	Robyn Stamm, Business Service Provider	_____

Open Session: 5:30 PM

Roll Call/Establish Quorum:

Public Forum for Non-Agenized Items & Closed Session:

Hearing of persons desiring to address the Board on closed session items or a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).

Adjourn to Close Session 5:33pm

- Conference with Legal Counsel – Anticipated Litigation; pursuant to subdivision (d)(2) or (d)(3) of California Government Code Section 54956.9
 - Significant Exposure to Litigation: (1) Potential Case

Resume Open Session: 6:00 PM

Roll Call:

Report Out on Closed Session:

Presentations: (15 Min)
○ Lions Club International Peace Poster Contest Winners

Director Report:	(5 Min)
Principal Report:	(5 Min)
Vice Principal Report:	(5 Min)
Staff Liaison Report:	(5 Min)
Governing Board Report:	(10 Min)
Governing Board Correspondence:	(5 Min)

CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 1.1 Approve 11/8/2022 Governing Board Minutes
- 1.2 Approve November 2022 Warrants
- 1.3 Approve Title IX Sexual Harassment Policy & Grievance Procedures – 2nd Read

REGULAR AGENDA

The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.

Discussion/Action Agenda

Financial Reporting

- 2.1 Discussion: Finance Committee Meeting Update (10 Min)
- 2.2 Discussion/Action: 2022/23 Salary Schedules (Jan 2023) - Amended (10 Min)
 - 2.2.1 Administrative Salary Schedule
 - 2.2.2 Certificated Salary Schedule
 - 2.2.3 Classified Salary Schedule
 - 2.2.4 High School Counselor Salary Schedule
 - 2.2.5 SpEd/MTSS Education Specialist Salary Schedule
 - 2.2.6 SpEd/MTSS Counselor/Nurse/Speech & Lang Pathologist Salary Schedule
 - 2.2.7 SpEd/MTSS Occupational Therapist Salary Schedule
 - 2.2.8 SpEd/MTSS School Psychologist & Intern Salary Schedule
- 2.3 Discussion/Action: 2022/23 1st Interim Budget (10 Min)
- 2.4 Discussion/Action: School Project for Utility Rate Reduction (SPURR) Agreement & Resolution No. 2022-23-01

General Reporting

- 2.5 Discussion: High School Building Update (10 Min)
 - 2.5.1 High School Design-Builder Contract Termination
- 2.6 Discussion: School Site Safety Committee Meeting Update (10 Min)
- 2.7 Discussion/Action: 2022/23 Governing Board Goals – 2nd Draft (10 Min)

Meeting Adjournment:

Next Regular Meeting:

Date: Tuesday, January 10, 2023
 Time: 5:45 p.m.
 Location: Redding School of the Arts/Community Room
 955 Inspiration Place
 Redding, CA 96003

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Main Office at 530-247-6933 for assistance. Notification at least 48 hours before the meeting will enable the school to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Consent Agenda

SUBJECT: Item 1.1 – 11/8/2022 Governing Board Minutes

PREPARER: Adel Morfin

RECOMMENDATION: Motion to Approve Minutes.

BACKGROUND:

- See Attached Minutes

REFERENCE:



REDDING SCHOOL of ARTS
WHERE EDUCATION AND THE ARTS CONNECT

Redding School of the Arts
California Nonprofit Benefit Corporation
Un-Adopted Board Meeting Minutes

Tuesday, November 8, 2022

Open Session: 5:00 p.m.

Meeting called to order by Presiding Officer Jean Hatch at 5:00 p.m.
Roll Call/Establish Quorum:

Jean Hatch, President	<u>X</u>
Jonathan Sheldon, Vice President	<u>X</u>
Lisa Stewart, Treasurer	<u>X</u>
Tiffany Blasingame, Secretary	<u>X</u>
Daria O'Brien, Community Member	<u>X</u>
Antonio Cota, Community Member	<u>AB</u>

Additional Non-Voting Participants

Lane Carlson, Executive Director	<u>X</u>
Wendy Sanders, Special Ed Director	<u>AB</u>
Carol Wahl, Principal	<u>X</u>
Sophia Zaniroli, Vice Principal/Teacher	<u>X (arrived @ 5:57 p.m.)</u>
Robyn Stamm, Business Serv Provider	<u>X (arrived @ 5:55 p.m.)</u>
Rebecca Lahey, Staff Liaison	<u>X (arrived @ 5:55 p.m.)</u>

Board Recorder: Adel Morfin

Onsite Guests: Margaret Johnson

PUBLIC FORUM for NON-AGENDIZED ITEMS & CLOSED SESSION:

Hearing of persons desiring to address the Board on closed session item or a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).

- No Comments

Adjourn to Close Session at 5:01p.m.

- Conference with Legal Counsel – Anticipated Litigation; pursuant to subdivision (d)(2) or (d)(3) of California Government Code Section 54956.9
 - Significant Exposure to Litigation: (1) Potential Case

Resume Open Session at 5:55 p.m.

Roll Call: Additional Voting and/or Non-Voting Participants Rebecca Lahey, Robyn Stamm, and Sophia Zaniroli joined the meeting.

Report Out on Closed Session:

- The Governing Board provided direction to legal counsel and Administration regarding the matter of potential litigation.

PRESENTATIONS:

➤ **Student Academic Achievement – CAASPP/CAST/NWEA Results**

Carol Wahl - Presented the NWEA and CAASPP testing results in ELA and Math for 2nd – 8th grade students. The detailed NWEA results compared 2021 fall and 2022 winter scores for each grade level and help drive instruction. The results showed RSA students met target growth projections in Math, but struggled to do the same in ELA.

She stated one of RSA's LCAP goals is to monitor learning loss mitigation to decrease the percent of students scoring in the 21st percentile or below.

NWEA baseline data was also collected from 9th & 10th grade students for reading and math. 9th grade student results showed that most are at or above the mean (50th percentile), while 10th grade students were slightly below the mean.

Carol reviewed the CAASPP State Achievement Test Results, which measure 3rd-8th grade ELA, math, and science. The 2021 test results showed that overall 56.89% of RSA students met or exceeded standards in ELA, while 38.12% met or exceeded standards in Math.

The California Science Test (CAST) results showed 49.16% of RSA students met or exceeded standards when compared to the state, county and Columbia Elementary School District.

DIRECTORS REPORT:

- **Lane Carlson:**

Reported having met with Sinclair Broadcasting Group on a marketing proposal to drive high school enrollment. The proposal requires a three month commitment, which he hopes to start this holiday season, and includes tv, video streaming, and digital platforms. Lane is hopeful the return on investment will be successful and help increase enrollment.

Lane announced the high school staff is planning to make a schedule split from K-8 next year and move to a modified block schedule that will allow for more flexibility with Shasta College courses.

The next high school informational meeting is scheduled for 11/17 at 6:00 p.m.

PRINCIPAL REPORT:

- **Carol Wahl:**

Nothing to report at this time

VICE PRINCIPAL REPORT:

- **Sophia Zaniroli:**

Reported RSA held its first informational tour on 10/27. Margaret Johnson volunteered to host all the tours this year. The next tour is scheduled for 12/8.

All School Polynesian Culture Assembly took place yesterday with an assembly in the morning, followed by after school workshops with Moana cast, crew, and Orffestra, and a Community Celebration of Polynesian Culture in the evening. Candice Percia's family performed Polynesian dances for the students and families.

Vanessa Thomas is the new Student Council Advisor this year. ASB speeches and elections were held last week.

Upcoming Events: 11/10 Veterans Assembly, 11/18 Theme Day, and 12/3 Christmas Parade

STAFF LIAISON REPORT:

- **Rebecca Lahey:**

Nothing to report at this time

GOVERNING BOARD REPORT:

- **Tiffany Blasingame:** Reported the Christmas parade float is coming along. The committee is building a custom WaPa, a type of Polynesian canoe, as used in Moana. Tiffany encourages everyone to attend the parade. Those that would like to walk in the parade will need to wear lights.

- **Jean Hatch:** Nothing to report at this time

- **Jonathan Sheldon:** Nothing to report at this time

- **Lisa Stewart:** Nothing to report at this time

- **Daria O'Brien:** Nothing to report at this time

GOVERNING BOARD CORRESPONDENCE:

- The board acknowledges having received board correspondence.

CONSENT AGENDA:

Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.

It is understood that the Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 1.1 Approve 10/18/2022 Governing Board Minutes
- 1.2 Approve October 2022 Warrants
- 1.3 Approve High School Associated Student Council Bylaws- 2nd Read

Daria O'Brien moved to approve the consent agenda as listed, seconded by Jonathan Sheldon. Vote 5 Ayes: 0 Nays.

Call for Requests from the Audience to Speak to Any Item on the Agenda:

The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.

- No Comments

DISCUSSION/ACTION AGENDA:

2.1 Discussion: ADA & Financial Update

Lane Carlson reviewed current enrollment & 2023/24 projections. RSA enrollment currently stands at 603 students vs. the projected 622 students. High school enrollment is at 31 students vs. 60 students projected. Home school is at capacity. Robyn Stamm stated that although enrollment projections are not ideal and significantly impact the budget, RSA is still looking good overall and staying on the positive side of the budget.

The board discussed ways to increase ADA, including advertising through Sinclair Broadcasting and adding enrollment where possible. Administration projects 120 high school students by 2023/24. Lane is confident RSA can generate enrollment based on having an established high school student base.

The Finance Committee is set to review ADA projections as part of the 1st Interim Budget development.

2.2 Discussion/Action: Approve RSA High School Student Body Checking Account & Authorized Signers at Umpqua Bank

Redding School of the Arts is seeking board approval to open a new checking account at Umpqua Bank to serve the new High School Associated Student Body. The proposed authorized signers for the new account are as follows:

Lane Carlson, RSA Executive Director

Carol Wahl – RSA Principal

Audelia Morfin – RSA Administrative Assistant

Sarah Spaschak – RSA High School Counselor & ASB Advisor

Tiffany Blasingame moved to approve opening a new RSA High School Student Body Checking Account & Authorized Signers at Umpqua Bank as listed, seconded by Lisa Stewart. Vote 5 Ayes: 0 Nays.

2.3 Discussion: Policy Adoption – 1st Reads

2.3.1 Title IX Sexual Harassment Policy & Grievance Procedures (*Governing Board Policy*)

Carol Wahl reported Title IX is a federal civil rights law that protects people from discrimination based on sex in education programs or activities that receive federal financial assistance. It also applies to sexual harassment, including sexual violence. The policy outlines how sexual harassment complaints are to be handled and investigated by trained staff members.

The policy will be added to the consent agenda next month for final board review and approval.

2.4 Discussion/Action: Policy Amendments

- 2.4.1 Non-Discrimination in RSA Programs & Activities (with Title IX Policy) (*Governing Board Policy*)
- 2.4.2 Notice of Non-Discrimination (*Governing Board Policy*)
- 2.4.3 Title IX Rights & Responsibilities (*Governing Board Policy*)
- 2.4.4 Uniform Complaint Procedure (*Governing Board Policy*)
- 2.4.5 Curriculum Development & Modification Policy (*Curriculum & Instruction Policy*)
- 2.4.6 Home School / Independent Study Policy (*Curriculum & Instruction Policy*)
- 2.4.7 Identification & Education Under Section 504 (*Student Policy*)
- 2.4.8 Temporary/Substitute Personnel (*Personnel Policy*) – Retro to 7/1/2022

Lane Carlson reported policy amendments 2.4.1 through 2.4.4 are related to Title IX regulation changes and include updated contact information for designated staff responsible for investigating and resolving complaints related to discrimination and sexual harassment.

Other policy changes were based on updated recommendations by CSDC and include minor material changes. Tiffany Blasingame asked for clarification on the Home School / Independent Study Policy and noted some spelling errors to a couple of the policies listed.

Jonathan Sheldon moved to approve the Policy Amendments as listed with said changes as discussed, seconded by Lisa Stewart. Vote 5 Ayes: 0 Nays.

2.5 Discussion/Action: Approve Declaration of Need for Fully Qualified Educators

Lane Carlson reported the declaration certifies that, after a diligent search, if a suitable fully prepared teacher is not available to the school district, the district can employ a candidate who is in an approved internship program or scheduled to complete the initial preparation requirements. Area of need includes: CLAD/English Learner Authorization

Lisa Stewart moved to approve the Declaration of Need for Fully Qualified Educators as written, seconded by Tiffany Blasingame. Vote 5 Ayes: 0 Nays.

2.6 Discussion/Action: Personnel Updates

New Hires:

Serina Flores – 10/31/2022 Lunch/Recess Paraprofessional - Part-Time

Daria O'Brien moved to approve the personnel updates as listed, seconded by Jonathan Sheldon. Vote 5 Ayes: 0 Nays.

2.7 Discussion: 2022/23 Governing Board Goals – 1st Draft

Lane Carlson reported working with Carol Wahl and Tiffany Blasingame to develop a new template that could be used as a roadmap to develop Governing Board Goals for 2022/23.

Tiffany Blasingame introduced the new template and format. It highlights three main goals, goal objectives, and corresponding tasks assigned to specific individuals. The proposed goals include:

- Finance Goal – Increase Enrollment of High School by 70 Students
- Governance Goal – By June 2023, Improve System for Onboarding New Board Members
- Student Performance Goal – Improve Schoolwide Math Performance Utilizing Current LCAP Goals

The board agreed with the Finance Goal and Governance Goal, but discussed possibly changing the Student Performance Goal to a goal that tied back to the mission and vision of the school.

Tiffany Blasingame will continue to collaborate with administration and bring a second draft of the 2022/23 Governing Board Goals to the board in December for review and adoption.

Final Meeting Comments:

Jean Hatch will not be in attendance in December.

ADJOURNMENT:

Lisa Stewart moved to adjourn the meeting, seconded by Tiffany Blasingame. Vote 5 Ayes: 0 Nays.

Meeting adjourned at 7:43 p.m.

NEXT REGULAR MEETING:

Date: Tuesday, December 13, 2022
Time: 5:45 p.m.
Location: Redding School of the Arts/Community Room
955 Inspiration Place
Redding, CA 96003

Governing Board Minutes Respectfully Submitted,

Tiffany Blasingame
RSA Governing Board Secretary

Board Approval Date

Un-Adopted Draft

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Consent Agenda

SUBJECT: Agenda Item 1.2 – November 2022 Warrants

PREPARER: Adel Morfin

RECOMMENDATION: Motion to Approve Warrants

BACKGROUND:

- See Attached: Warrant Summary Report (ReqPay12C)

REFERENCE:

Checks Dated 11/01/2022 through 11/30/2022

Board Meeting Date December 13, 2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010939114	11/03/2022	Amazon, Inc	62-4310	Carstock & Binder Rings	34.83	
				Jumbo LCD Clock	7.50	
				Return Credit: Outdoor Fairy String Lights for Classroom	13.93-	
				Return Credit: Outdoor String Lights for Classroom	18.17-	10.23
9010939115	11/03/2022	CARLSON, LANE B	62-5200	11/13 CSDC Leadership Update Meal Per Diem		176.00
9010939116	11/03/2022	DocuSign, Inc. Lockbox	62-5801	2022/23 DocuSign Annual License - YR 2 of 3		11,362.00
9010939117	11/03/2022	Dreamweaver Dance Theatre	62-5880	Sep - May Ballet Lessons		50.00
9010939118	11/03/2022	FREEMAN, CAMBRIA A	62-4310	Bucket & Lid	32.90	
				Cuisinart Mixer and Supplies for Buffer Lab	106.03	138.93
9010939119	11/03/2022	iGym, Inc	62-5880	Oct 2022 Gymnastics Lessons		70.00
9010939120	11/03/2022	LYNAM, MELINDA	62-4310	Construction Paper & Stickers		32.45
9010939121	11/03/2022	Mission Linen & Uniform Serv	62-5530	10/27 Logo Mat Laundry Service		150.38
9010939122	11/03/2022	Multi-Health Systems Inc. C/O T60002	62-5801	ASSESSMENT MATERIALS		978.48
9010939123	11/03/2022	One Mind Jiu Jitsu	62-5880	Oct 2022 Jiu-Jitsu Lessons		80.00
9010939124	11/03/2022	Prime Foundations Kaitlin Hutchins	62-5880	Oct 2022 Horseback Riding Lessons		80.00
9010939125	11/03/2022	Rachel Dressel	62-4310	11/1 Costco Cooking Elective Groceries	43.63	
				99 Cent Store - Cooking Elective Groceries	43.52	87.15
9010939126	11/03/2022	Redding Performing Arts Center Kenneth B. Baumann	62-5880	Balance Due - Sep 2022 Theater & Dance Lessons		20.00
9010939127	11/03/2022	SANDERS, WENDY M	62-5200	11/13 CSDC Leadership Update Meal Per Diem		176.00
9010939128	11/03/2022	SCHACK, MARILYN	62-4310	Kami PDF Editor Class Subscription 1YR		99.00
9010939129	11/03/2022	Scripps National Spelling Bee	62-5300	School Enrollment Fee		182.50
9010939130	11/03/2022	Shasta Union High School Dist Business Services	62-5940	Nov 2022 Managed Cloud Services		535.00
9010939131	11/03/2022	U.S. Bank	62-4100	Christian Books - 6th Gr Math Curriculum	264.29	
			62-4310	Class of 2023 - USS Hornet Museum Deposit	100.00	
				Costco - Candy for MS Character Awards	15.99	
				FACT - 9/28 Lowe's XCountry Meet Field Chalk	9.74	
				KiwiCo 3M Subscription - A. Mangrum	72.88	
				NewEgg - Crucial Memory & Desktop Memory	113.16	
				SketchBox 3M Subscription - A. Mangrum	90.08	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 11/01/2022 through 11/30/2022

Board Meeting Date December 13, 2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010939131	11/03/2022	U.S. Bank	62-4330	Costco - Dessert & Plates for Governance Training	116.05	
			62-4350	Round Table Pizza - Board Mtg Dinner	93.63	
				AZAAD Fuels - Fuel for Generator at Lake Siskiyou	28.50	
				Cheveron - Fuel for Pressure Washer	30.20	
				Costco - Art Storage for Theater/Set Design	523.29	
				Costco - Return Art Storage for Theater/Set Design	107.24-	
			62-4510	Home Depot - Wood Blinds for Portables	827.71	
			62-4540	DRI Signs - Aluminum Campus Sign for Home Sch	43.82	
				DRI Signs - Aluminum Visitor Sign	112.90	
				Harbor Freight - Tires for Generator Cart	34.28	
				Home Depot - Aerator Adapter for Art Room Faucet	23.56	
				Home Depot - Faucet Adapter for Art Class	5.42	
				Home Depot - Lighting Supplies for Piano Vendor	77.86	
				Home Depot - Playground Drinking Fountain Parts	43.40	
				Home Depot - Portables Outdoor Light Parts	32.01	
				Home Depot - Spacer for Blinds in Portables	8.55	
				Home Depot - Supplies for Concrete Repair of Parking Lights	33.47	
				Home Depot - Supplies for Lock Install in Registrar Office	18.20	
				Home Depot - Supplies for Maint Shed & Plumbing	98.70	
				Home Depot - Tools & Shop Consumables	89.94	
				Lowe's - Combo Lock for Playground	18.10	
				Lowe's - Lumber for Maint Shed	252.40	
				Lowe's - Washer for Blinds in Portables	3.14	
				O'Riely Auto Parts - 3 AMP Fuse for Portable 3 HVAC	5.35	
				O'Riely Auto Parts - On/Off Switch for Laminator	9.64	

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ESCAPE ONLINE

Checks Dated 11/01/2022 through 11/30/2022

Board Meeting Date December 13, 2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010939131	11/03/2022	U.S. Bank	62-4540	Supply House - Aerator Adapter for Faucets	26.08	
			62-5200	City of Sac - SELPA Meeting Parking	13.50	
			62-5801	Multi Health Systems - SpEd ADHD Online Assessments	142.50	
				RSA Zoom - Standard Bus Annual License	1,999.00	
				SpEd Zoom - Standard Pro Monthly	44.97	
			62-5930	USPS - SpEd Postage of Confidential Files	10.20	5,325.27
9010939132	11/03/2022	UHLEMAN, LISSA	62-4310	Cardstock for Honor Roll Certificates		41.60
9010939133	11/03/2022	Voyager Sopris Learning	62-4310	Step Up To Writing 4th Edition Classroom Set		2,330.93
9010939134	11/03/2022	WAHL, CAROL A	62-5200	11/13 CSDC Leadership Update Meal Per Diem		176.00
9010939135	11/03/2022	WANG, YIXING	62-4310	LED String Lights		30.92
9010939136	11/03/2022	ZANIROLI, SOPHIA A	62-5200	11/13 CSDC Leadership Update Meal Per Diem		176.00
9010939994	11/10/2022	ACCU-Print	62-5870	Oct 2022 Fingerprint Rolling Service Fee		54.00
9010939995	11/10/2022	Amazon, Inc	62-4310	Theme Day Class Supplies	174.35	
			62-4350	Ring Camera for AC/After School Care	101.88	276.23
9010939996	11/10/2022	B&H Photo-Video Remittance Processing Center	62-4510	CCTV Monitoring Station for Admin Office		
				Replacement Samsung TV	422.88	
				Return Credit Samsung TV	422.88-	487.19
9010939997	11/10/2022	Calif Assn of Sch Bus Official Attn: Accounting Department	62-5200	2023 Annual Conference Registration		1,750.00
9010939998	11/10/2022	California Charter Schools JPA CharterSAFE	62-5400	Adjustment to Premium Deposit - Portables	79.00	
				Aug 2022 CharterSafe Premium/WC/Fire Pkg	18,560.00	
				Dec 2022 CharterSafe Premium/WC/Fire Pkg	18,560.00	
				Nov 2022 CharterSafe Premium/WC/Fire Pkg	18,560.00	
				Oct 2022 CharterSafe Premium/WC/Fire Pkg	18,560.00	
				Sep 2022 CharterSafe Premium/WC/Fire Pkg	18,560.00	92,879.00
9010939999	11/10/2022	California Dance Company	62-5880	Oct 2022 Aerial Skills Lessons	60.00	
				Oct 2022 Ballet Lessons	122.00	
				Oct 2022 Tumbling & Hip Hop Dance Lessons	122.00	304.00
9010940000	11/10/2022	California Safety Company, Inc	62-5630	2022/23 Alarm Monitoring Fees		200.00
9010940001	11/10/2022	CARCAMO, ELSA G	62-5211	Oct 2022 Mileage Reimbursement		68.25

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 11/01/2022 through 11/30/2022

Board Meeting Date December 13, 2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010940002	11/10/2022	Charter Communications	62-5910	Nov 2022 Telephone/Internet Charges		2,257.28
9010940003	11/10/2022	City of Redding Utilities Acct 0210456-0	62-5517	Oct 2022 Garbage Utility Services		700.50
9010940004	11/10/2022	Columbia Elem School District	62-5850	Qtr 1 Oversight Fees		11,018.88
9010940005	11/10/2022	HANAGAN, LIQIN D	62-4310	Burlap & Construction Paper		9.63
9010940006	11/10/2022	LUO, NA	62-4310	Dry Erase Markers & Tape	25.72	
				Dry Erase Pockets	27.84	
				Erasers & Stickers	8.04	
				Notebook & Bins	6.44	
				Tape and Wire	18.10	86.14
9010940007	11/10/2022	LYNAM, MELINDA	62-4310	Bookmarks & Prizes		120.40
9010940008	11/10/2022	MORFIN, AUDELIA	62-4350	Board Meeting Cutlery Supplies	41.12	
			62-5211	Oct 2022 Mileage Reimb	46.31	87.43
9010940009	11/10/2022	Ninja Coalition HQ, Inc.	62-5880	Oct 2022 Ninja Training Lessons		99.00
9010940010	11/10/2022	NorCal Trail Rides Alicia M. Ryan	62-5880	Sep - May Horseback Riding Lessons		220.00
9010940011	11/10/2022	Rachel Dressel	62-4310	11/3 Costco - Cooking Elective Groceries		60.95
9010940012	11/10/2022	Redding Music School	62-5880	Oct 2022 Piano Lessons		100.00
9010940013	11/10/2022	Redding Performing Arts Center Kenneth B. Baumann	62-5880	Sep - May Theater & Dance Lessons		210.00
9010940014	11/10/2022	Sammi Eddings	62-4310	Art Supplies	24.54	
				Binder & Filler Paper	6.17	30.71
9010940015	11/10/2022	Shasta County Office of Ed Attn: Business Office	62-5100	VI & DHH Services per MOU (8/15 - 10/14)		1,509.62
9010940016	11/10/2022	US OMNI & TSACG Compliance Ser	62-5860	Oct 2022 TSA Admin Compliance Services		15.00
9010940017	11/10/2022	Young, Minney & Corr LLP	62-5810	Oct 2022 Legal Services		5,278.50
9010941057	11/17/2022	Aeries Software, Inc.	62-5200	AeriesCon Fall 2022 Virtual + Spring 2023		1,998.00
9010941058	11/17/2022	Amazon, Inc	62-4310	Library Books	48.61	
				Library Books & Address Labels	336.66	
			62-4510	CAL HOPE Anxiety Workshop Supplies	50.37	435.64
9010941059	11/17/2022	Blick Art Materials LLC	62-4310	Art Classroom Supplies	904.86	
				Elective Art Supplies	1,409.96	2,314.82
9010941060	11/17/2022	BURKETT, THOMAS	62-4310	Baseball Hat & Face Mask	12.87	
				Basic Beat Slapstick	32.70	
				Drum Brushes & Drum Throne	86.85	
				Frog Hat Scraf Cap	18.99	
				White Sailor Hats	70.74	222.15
9010941061	11/17/2022	Canon Financial Services, Inc.	62-5620	Dec 2022 SPED Copier Lease & Maint Serv		472.73
9010941062	11/17/2022	Department of Justice Account Office/Cashiering Unit	62-5870	Oct 2022 Livescan Fingerprinting Apps		96.00
9010941063	11/17/2022	Growing Healthy Children Therapy Services, Inc.	62-5100	Oct 2022 Occupational Services		2,528.28
9010941064	11/17/2022	Jared Moreno	62-5880	Consumable School Supplies		78.98

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 11/01/2022 through 11/30/2022

Board Meeting Date December 13, 2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010941065	11/17/2022	LYNAM, MELINDA	62-4310	Craft Beads & Raffle Tickets	18.17	
				Scotch Tape & Dispenser	27.96	46.13
9010941066	11/17/2022	Mary Homicz's Equine Services	62-5880	Sep - May Horseback Riding Lessons		210.00
9010941067	11/17/2022	Mendes Supply Company	62-4515	Flat Mop Handles & Frames	288.29	
				Foamy Hand Soap	197.84	
				Zig Zag Micro Pad	337.05	823.18
9010941068	11/17/2022	Mission Linen & Uniform Serv	62-5530	2022/23 Logo Mat Laundry Service		150.38
9010941069	11/17/2022	Mountain Valley Special Ed JPA Business Department	62-5100	Oct 2022 Occupational Services		307.53
9010941070	11/17/2022	NOBLE, SHERI R	62-4310	Jingle Bell Rock E-Print	53.63	
				Unpaid Sales Tax	.63-	53.00
9010941071	11/17/2022	North State Parent Magazine	62-5840	Advertisement		275.00
9010941072	11/17/2022	Northern California Gloves	62-4515	Boots & Rainsuit		34.99
9010941073	11/17/2022	ODP Business Solutions, LLC	62-4310	Art Classroom Supplies	237.76	
				Glue Sticks & Scissors	59.35	
				Hangers, Tape, Sticky Notes	107.86	
				Misc Credit Org Credit	13.04-	
				Theme Day Class Supplies	146.16	
			62-4510	SPED OFFICE SUPPLIES	255.48	793.57
9010941074	11/17/2022	PLUMMER, CASSANDRA L	62-4310	Aluminum Foil	30.02	
				Caliart Markers	145.76	
				Ceramic Glazes	145.98	
				Fabric & Liquid Dye	45.69	
				Ice Cube Tray	115.50	
				Industrial Magnets	17.15	
				Masking Tape	7.35	
				Oil Pastels	32.98	
				Pilot Pens	29.80	
				Small Magnets	32.58	
				Storage Bags	7.77	
				Wood Stylus Tools	10.71	621.29
9010941075	11/17/2022	Procopio, Cory, Hargreaves and Savitch LLP	62-5810	Oct 2022 Legal Services		474.50
9010941076	11/17/2022	Rachel Dressel	62-4310	11/8 Chef's Store Cooking Elective		62.84
				Groceries		
9010941077	11/17/2022	RadioDepot.com	62-4510	RCA RDR2320 Radio for Blake	300.30	
				Unpaid Sales Tax	20.30-	280.00
9010941078	11/17/2022	Rainbow Resource Center	62-4100	Pre-Reading Additional Student Material		47.13
				Packet		

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ESCAPE ONLINE

Checks Dated 11/01/2022 through 11/30/2022

Board Meeting Date December 13, 2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
9010941079	11/17/2022	Ray Morgan Company LLC	62-5620	Qtrly Copier Lease/Usage/Damage Surcharg		5,336.81
9010941080	11/17/2022	Redding Area Bus Authority	62-5806	Oct 2022 RABA Youth Bus Passes		29.00
9010941081	11/17/2022	Save Mart Supermarket	62-4310	10/11 - 10/25 Cooking Elective Groceries		91.25
9010941082	11/17/2022	Shasta - Trinity Schools Insurance Group - Dental	62-3702	Dec 2022 Dental Preimiums	109.93	
			62-9551	Dec 2022 Dental Preimiums	6,375.94	6,485.87
9010941083	11/17/2022	Shasta - Trinity Schools Insurance Group - Vision	62-3702	Dec 2022 Vision Preimiums	22.50	
			62-9552	Dec 2022 Vision Preimiums	1,305.00	1,327.50
9010941084	11/17/2022	Shasta -Trinity Schools Insurance Group - Medical	62-3702	Dec 2022 Medical Preimiums	1,043.00	
			62-9550	Dec 2022 Medical Preimiums	51,134.00	52,177.00
9010941085	11/17/2022	SHERIDAN, DAVID W	62-4310	Dried Beans		4.18
9010941086	11/17/2022	Siera Howell	62-4310	Envelopes		17.14
9010941087	11/17/2022	SPINA, CAITLYN	62-5211	Oct 2022 Mileage Reimbursement		340.50
9010941088	11/17/2022	The Brass Reed	62-4310	Reeds, Books, Oil, Sterisol		164.59
9010941089	11/17/2022	WANG, YIXING	62-4310	Panda Cookies		29.67
9010941090	11/17/2022	ZUIDEMA, HUISHU S	62-4100	Interm Alegbra & PreCalculus Math Books		269.21
Total Number of Checks					81	218,730.41

Fund Summary

Fund	Description	Check Count	Expensed Amount
62	CharterSchoolsEnterprise	81	218,751.34
	Total Number of Checks	81	218,751.34
	Less Unpaid Sales Tax Liability		20.93
	Net (Check Amount)		218,730.41

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Consent Agenda

SUBJECT: Agenda Item 1.3 – Approve Title IX Sexual Harassment Policy & Grievance Procedures – 2nd Read

PREPARER: Carol Wahl

RECOMMENDATION: Motion to Approve Policy

BACKGROUND:

RSA will submit the Title IX Sexual Harassment Policy & Grievance Procedures draft for final approval. The policy will serve to establish procedures and guidelines for RSA.

Title IX is a federal civil rights law that protects people from discrimination based on sex in education programs or activities that receive federal financial assistance. While many associate Title IX strictly with equity in access to sports and facilities irrespective of sex, it also applies to sexual harassment, including sexual violence.

Title IX regulations found in 34 C.F.R. Part 106 require extensive standards and grievance procedures for complaints of sexual harassment. This Title IX policy is intended to comply with those standards and procedures. The Title IX regulations apply to complaints of sexual harassment made by employees or by students.

Title IX regulations define sexual harassment more narrowly than the school's code of conduct or employee handbook. Some complaints of sexual harassment will not fall within the sexual harassment definitions of Title IX's regulations but will fall within the sexual harassment definitions within the student code of conduct or employee handbook. Each complaint a school receives alleging sexual harassment should be examined to determine which grievance procedures need to be followed. Some complaints might implicate multiple grievance procedures.

➤ See Attached: Title IX Sexual Harassment Policy & Grievance Procedures

REFERENCE:

RSA Policies & Procedures/Governing Board Policies/Policy Adoption

TITLE IX SEXUAL -HARASSMENT POLICY AND GRIEVANCE PROCEDURES**Definitions**

Accused means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

Actual knowledge means notice of sexual harassment or allegations of sexual harassment to the School's Title IX Coordinator or any official of the School who has authority to institute corrective measures on behalf of the School, or to any other employee. Imputation of knowledge based solely on vicarious liability or constructive notice is insufficient to constitute actual knowledge. This standard is not met when the only official of the School with actual knowledge is the individual accused of harassment ("Accused"). The mere ability or obligation to report sexual harassment or to inform a student about how to report sexual harassment, or having been trained to do so, does not qualify an individual as one who has authority to institute corrective measures on behalf of the School. "Notice" as used in this paragraph includes, but is not limited to, a report of sexual harassment to the Title IX Coordinator as described in 34 C.F.R. § 106.8(a).

Complainant means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

"Education program or activity" includes locations, events, or circumstances over which the School exercised substantial control over both the accused and the context in which the sexual harassment occurs.

Formal complaint means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against an accused and requesting that the School investigate the allegation of sexual harassment. At the time of filing a formal complaint, a complainant must be participating in or attempting to participate in the education program or activity of the School with which the formal complaint is filed. A formal complaint may be filed with the Title IX Coordinator in person, by mail, or by electronic mail, by using the contact information required to be listed for the Title IX Coordinator, and by any additional method designated by the School.

The phrase "***document filed by a complainant***" means a document or electronic submission (such as by electronic mail or through an online portal provided for this purpose by the School) that contains the complainant's physical or digital signature, or otherwise indicates that the complainant is the person filing the formal complaint. Where the Title IX Coordinator signs a formal complaint, the Title IX Coordinator is not a complainant or otherwise a party.

Accused means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

Sexual harassment means conduct on the basis of sex that satisfies one or more of the following:

(1) An employee of the School conditioning the provision of an aid, benefit, or service of the School on an individual's participation in unwelcome sexual conduct;

(2) Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the School's education program or activity; or

(3) "Sexual assault" as defined in 20 U.S.C. 1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. 12291(a)(10), "domestic violence" as defined in 34 U.S.C. 12291(a)(8), or "stalking" as defined in 34 U.S.C. 12291(a)(30).

Supportive measures means non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the complainant or the accused before or after the filing of a formal complaint or where no formal complaint has been filed. Such measures are designed to restore or preserve equal access to the School's education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the School's educational environment, or deter sexual harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures. The School must maintain as confidential any supportive measures provided to the complainant or accused, to the extent that maintaining such confidentiality would not impair the ability of the School to provide the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures.

General Response to Sexual Harassment

If the School has actual knowledge of sexual harassment in an education program or activity of the School against a person in the United States, the School must respond promptly in a manner that is not deliberately indifferent. A School is deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances.

A School's response must treat complainants and respondents equitably by offering supportive measures to a complainant, and by following a grievance process that complies those processes identified herein before the imposition of any disciplinary sanctions or other actions that are not supportive measures against an accused.

The Title IX Coordinator must promptly contact the complainant to discuss the availability of supportive measures, consider the complainant's wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.

Response to a Formal Complaint

In response to a formal complaint, a School must follow a grievance process outlined below. With or without a formal complaint, a School must comply with the School's General Response to Sexual Harassment process identified above.

Emergency Removal

The School may remove an accused from the School's education program or activity on an emergency basis, provided that the School undertakes an individualized safety and risk analysis,

determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal, and provides the accused with notice and an opportunity to challenge the decision immediately following the removal.

Administrative Leave

The School may place an accused non-student employee on administrative leave during the pendency of a grievance process identified below.

Grievance Process for Formal Complaints of Sexual Harassment

Discrimination on the Basis of Sex

The School's treatment of a complainant or an accused in response to a formal complaint of sexual harassment may constitute discrimination on the basis of sex under title IX.

Grievance Process Generally

The School shall treat complainants and those accused equitably by providing remedies to a complainant where a determination of responsibility for sexual harassment has been made against the accused, and by following a grievance process that complies with this policy before the imposition of any disciplinary sanctions or other actions that are not supportive measures against an accused. Remedies are to be designed to restore or preserve equal access to the School's education program or activity. Such remedies may include the same individualized services described above as "supportive measures"; however, remedies need not be non-disciplinary or non-punitive and need not avoid burdening the accused.

The School shall require an objective evaluation of all relevant evidence—including both inculpatory and exculpatory evidence—and provide that credibility determinations may not be based on a person's status as a complainant, accused, or witness.

Title IX Coordinator: Any individual designated by the School as a Title IX Coordinator, investigator, decision-maker, or any person designated by the School to facilitate an informal resolution process, shall not have a conflict of interest or bias for or against complainants or those accused generally or an individual complainant or accused. The School shall ensure that Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process, receive training on the definition of sexual harassment, the scope of the School's education program or activity, how to conduct an investigation and grievance process including hearings, appeals, and informal resolution processes, as applicable, and how to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias. The School shall ensure that decision-makers receive training on any technology to be used at a live hearing and on issues of relevance of questions and evidence, including when questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, as set forth below. The School also shall ensure that investigators receive training on issues of relevance to create an investigative report that fairly summarizes relevant evidence, as set forth below. Any materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process, must not rely on sex stereotypes and must promote impartial investigations and adjudications of formal complaints of sexual harassment.

Presumption: The School shall include a presumption that the accused is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.

Time Frames: The School shall include reasonably prompt time frames for conclusion of the grievance process, including reasonably prompt time frames for filing and resolving appeals and informal resolution processes if the School offers informal resolution processes, and a process that allows for the temporary delay of the grievance process or the limited extension of time frames for good cause with written notice to the complainant and the accused of the delay or extension and the reasons for the action. Good cause may include considerations such as the absence of a party, a party's advisor, or a witness; concurrent law enforcement activity; or the need for language assistance or accommodation of disabilities.

Disciplinary Sanctions and Remedies: Following the determination of responsibility, the following reflect the range of possible disciplinary sanctions and remedies the School may implement: Restorative Justice Practices, Mediation, Counseling, Suspension, Writing Assignments, etc.

Standard of Evidence: For all formal complaints of sexual harassment against students, employees, and faculty, the standard of evidence to be used to determine responsibility is clear and convincing evidence, meaning that the evidence presented must be highly and substantially more probable to be true than not.

Appeals: The following include the procedures and permissible bases for the complainant and accused to appeal: An appeal is a written and signed request by either the complainant or the accused to review the determination of the decision maker. Either party may send an appeal request to the Executive Director of RSA within 30 days from receipt of the final determination of the decision maker regarding the Formal Complaint. The Executive Director will have 30 days to review the appeal. During the appeal process both parties will be provided with a reasonable, equal opportunity to submit a written statement. The Executive Director will review all investigative materials, statements and documents from the investigator(s) and decision maker's findings, as well as any new evidence or states that have been provided by either party. At the conclusion of his review, the Executive Director will provide a written decision describing the result and the rationale for the final determination to both parties simultaneously. Decisions regarding Formal Sexual Harassment complaints will become final on the date that the school provides the parties with written result of any appeal, or the deadline for the appeal. Permissible appeals include:

- Procedural irregularity that affected the outcome of the matter.
- New Evidence that was not reasonably available at the time the complaint was made, that could affect the outcome of the matter.
- Title IX coordinator, investigator, or decision makers had a conflict of interest or bias for or against complainants or respondents that affected the outcome of the matter.

Supportive Measures: The following supportive measures are available to complainants and those accused:

- Counseling;

- Extensions of deadlines or other course-related adjustments, modifications of work or class schedules;
- Mutual restrictions on contact between the parties;
- Changes in work locations
- Leaves of absence;
- Increased security and monitoring of certain areas of the campus;
- Restorative Justice opportunities;
- Or Other measures deemed appropriate

Privileged Evidence: When making a determination of responsibility, the School will not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

Notice of allegations: When the School receives a formal complaint, the School will provide written notice to the parties who are known. Such written notice will contain the following:

- 1) Notice of the School's grievance process, including any informal resolution process;
- 2) Notice of the allegations of sexual harassment potentially constituting sexual harassment as defined above, including sufficient details known at the time and with sufficient time to prepare a response before any initial interview.

Sufficient details include the identities of the parties involved in the incident, if known, the conduct allegedly constituting sexual harassment, and the date and location of the alleged incident, if known.

The written notice shall include a statement that the accused is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the grievance process.

The written notice shall inform the parties that they may have an advisor of their choice, who may be, but is not required to be, an attorney, and may inspect and review evidence. The written notice must inform the parties of any provision in the School's code of conduct that prohibits knowingly making false statements or knowingly submitting false information during the grievance process.

If, in the course of an investigation, the School decides to investigate allegations about the complainant or the accused that are not included in the notice provided above, the School must provide notice of the additional allegations to the parties whose identities are known.

Dismissal of a Formal Complaint:

The School shall investigate the allegations in a formal complaint. If the conduct alleged in the formal complaint would not constitute sexual harassment as defined above even if proved, did not occur in the School's education program or activity, or did not occur against a person in the United States, then the School must dismiss the formal complaint with regard to that conduct for purposes of sexual harassment under title IX and implemented regulations; such a dismissal does not preclude action under another provision of the School's code of conduct.

The School may dismiss the formal complaint or any allegations therein, if at any time during the investigation or hearing: A complainant notifies the Title IX Coordinator in writing that the

complainant would like to withdraw the formal complaint or any allegations therein; the accused is no longer enrolled or employed by the School; or specific circumstances prevent the School from gathering evidence sufficient to reach a determination as to the formal complaint or allegations therein.

Upon a dismissal described above, the School must promptly send written notice of the dismissal and reason(s) therefor simultaneously to the parties.

Consolidation of Formal Complaints. A School may consolidate formal complaints as to allegations of sexual harassment against more than one accused, or by more than one complainant against one or more accused, or by one party against the other party, where the allegations of sexual harassment arise out of the same facts or circumstances. Where a grievance process involves more than one complainant or more than one accused, references in this policy to the singular “party,” “complainant,” or “respondent” include the plural, as applicable.

Investigation of a Formal Complaint. When investigating a formal complaint and throughout the grievance process, the School shall:

- 1) Ensure that the burden of proof and the burden of gathering evidence sufficient to reach a determination regarding responsibility rest on the School and not on the parties provided that the School cannot access, consider, disclose, or otherwise use a party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional's or paraprofessional's capacity, or assisting in that capacity, and which are made and maintained in connection with the provision of treatment to the party, unless the School obtains that party's voluntary, written consent to do so for a grievance process under this policy. If a student is under the age of 18, the School must obtain the voluntary, written consent of the student's parent/guardian/education rights holder.
- 2) Provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence.
- 3) Not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence.
- 4) Provide the parties with the same opportunities to have others present during any grievance proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice, who may be, but is not required to be, an attorney, and not limit the choice or presence of advisor for either the complainant or the accused in any meeting or grievance proceeding. The school restricts any advisor from participating in the grievance proceedings unless the Title IX investigators or Decision makers initiate a response.
- 5) Provide, to a party whose participation is invited or expected, written notice of the date, time, location, participants, and purpose of all hearings, investigative interviews, or other meetings, with sufficient time for the party to prepare to participate;
- 6) Provide both parties an equal opportunity to inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in a formal complaint, including the evidence upon which the School does not intend to rely in reaching a determination regarding responsibility and inculpatory or exculpatory evidence whether obtained from a party or other source, so that each party can meaningfully respond to the evidence prior to conclusion of the investigation. Prior to completion of the investigative report, the School must send to each party

and the party's advisor, if any, the evidence subject to inspection and review in an electronic format or a hard copy, and the parties must have at least 10 days to submit a written response, which the investigator will consider prior to completion of the investigative report. The School must make all such evidence subject to the parties' inspection and review available at any hearing to give each party equal opportunity to refer to such evidence during the hearing, including for purposes of cross-examination; and

7) Create an investigative report that fairly summarizes relevant evidence of determination regarding responsibility, send to each party and the party's advisor, if any, the investigative report in an electronic format or a hard copy, for their review and written response.

After the School has sent the investigative report to the parties and before reaching a determination regarding responsibility, the decision-maker(s) must afford each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness, provide each party with the answers, and allow for additional, limited follow-up questions from each party. Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the complainant's prior sexual behavior are offered to prove that someone other than the accused committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the accused and are offered to prove consent. The decision-maker(s) must explain to the party proposing the questions any decision to exclude a question as not relevant.

Determination Regarding Responsibility

The decision-maker(s), who cannot be the same person(s) as the Title IX Coordinator or the investigator(s), must issue a written determination regarding responsibility applying the standard of evidence described above.

The written determination must include—

- 1) Identification of the allegations potentially constituting sexual harassment as defined above.
- 2) A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held.
- 3) Findings of fact supporting the determination.
- 4) Conclusions regarding the application of the School's code of conduct to the facts.
- 5) A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the School imposes on the accused, and whether remedies designed to restore or preserve equal access to the School's education program or activity will be provided by the School to the complainant; and
- 6) The School's procedures and permissible bases for the complainant and the accused to appeal.

The School shall provide the written determination to the parties simultaneously. The determination regarding responsibility becomes final either on the date that the School provides

the parties with the written determination of the result of the appeal, if an appeal is filed, or if an appeal is not filed, the date on which an appeal would no longer be considered timely.

The Title IX Coordinator is responsible for effective implementation of any remedies.

Appeals

The School shall offer both parties an appeal from a determination regarding responsibility, and from the School's dismissal of a formal complaint or any allegations therein, on the following bases:

- 1) Procedural irregularity that affected the outcome of the matter;
- 2) New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter; and
- 3) The Title IX Coordinator, investigator(s), or decision-maker(s) had a conflict of interest or bias for or against a complainant or an accused generally or the individual complainant or accused that affected the outcome of the matter.

As to all appeals, the School shall:

- 1) Notify the other party in writing when an appeal is filed and implement appeal procedures equally for both parties;
- 2) Ensure that the decision-maker(s) for the appeal is not the same person as the decision-maker(s) that reached the determination regarding responsibility or dismissal, the investigator(s), or the Title IX Coordinator;
- 3) Ensure that the decision-maker(s) for the appeal complies with the conflict of interest and bias standards set forth above;
- 4) Give both parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome;
- 5) Issue a written decision describing the result of the appeal and the rationale for the result; and
- 6) Provide the written decision simultaneously to both parties.

Informal Resolution The School may not require as a condition of enrollment or continuing enrollment, or employment or continuing employment, or enjoyment of any other right, waiver of the right to an investigation and adjudication of formal complaints of sexual harassment consistent with this policy. Similarly, the School may not require the parties to participate in an informal resolution process under this policy and may not offer an informal resolution process unless a formal complaint is filed. However, at any time prior to reaching a determination regarding responsibility the School may facilitate an informal resolution process, such as mediation, that does not involve a full investigation and adjudication, provided that the School—

- 1) Provides to the parties a written notice disclosing: The allegations, the requirements of the informal resolution process including the circumstances under which it precludes the parties from resuming a formal complaint arising from the same allegations, provided, however, that at any

time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint, and any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared;

- 2) Obtains the parties' voluntary, written consent to the informal resolution process; and
- 3) Does not offer or facilitate an informal resolution process to resolve allegations that an employee sexually harassed a student.

Recordkeeping

1) A School must maintain for a period of seven years records of—

(A) Each sexual harassment investigation including any determination regarding responsibility and any audio or audiovisual recording or transcript of any hearing (if applicable), any disciplinary sanctions imposed on the accused, and any remedies provided to the complainant designed to restore or preserve equal access to the School's education program or activity;

(B) Any appeal and the result therefrom;

(C) Any informal resolution and the result therefrom; and

(D) All materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process. The School must make these training materials publicly available on its website, or if the School does not maintain a website the School must make these materials available upon request for inspection by members of the public.

(ii) For each response to a formal complaint required by this policy, the School must create, and maintain for a period of seven years, records of any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment. In each instance, the School must document the basis for its conclusion that its response was not deliberately indifferent, and document that it has taken measures designed to restore or preserve equal access to the School's education program or activity. If a School does not provide a complainant with supportive measures, then the School must document the reasons why such a response was not clearly unreasonable in light of the known circumstances. The documentation of certain bases or measures does not limit the School in the future from providing additional explanations or detailing additional measures taken.

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Financial Reporting

SUBJECT: Agenda Item 2.1 – Finance Committee Meeting Update

PREPARER: Lisa Stewart/Lane Carlson

RECOMMENDATION: Discussion

BACKGROUND:

The Finance Committee will report out on their 11/18 & 11/28 meetings.

- See Attached: Finance Committee Report/Recommendations

REFERENCE:

Finance Committee



REDDING SCHOOL of the **ARTS**
Where Education and the Arts Connect

Memorandum

Date: December 13, 2022
To: RSA, Inc. Governing Board
From: Finance Committee
Lane Carlson, Director
Re: First Interim Budget

Members of the Finance Committee: Lisa Stewart (RSA Governing Board Treasurer), Abby Schanuth (Community Member), Laura Dunaj (Certificated Staff Rep) Linda Schexnayder, (Classified Staff Rep) Cathleen Serna and Robyn Stamm, (Director Business) Lane Carlson (Exec Director)

Report on First Interim Budget Development:

The finance committee met two times to review the assumptions, budgets and completed the review of four specific items requested by the Governing Board:

- Reviewed assumptions for this year and two additional years
- Reviewed ADA and revenue
- Reviewed MYP and this year's budget comparison
- Discussed salary schedules related to compliance with the minimum wage increase effective January 2023.

Recommendation:

1. We have reviewed the financial reports and recommend that the board adopt the first interim budget.
2. We reviewed proposed salary increases to make our lowest steps compliant with the new minimum wage for January 2023 and recommend adopting the proposed 3.33% salary increases for all employees effective January 1.
3. We have reviewed the Multiple Year Projection (MYP) with the proposed salary increase and recommend adopting the proposed MYP.

In conclusion, we are pleased to recommend a reasonable budget for 2022-2023 that will maintain the board goal of 20% reserve for uncertainty and plan for the continued high school expansion. Additionally, the Finance Committee, as requested by the Governing board, is assured that the long-term fiscal needs of the school are represented and this First Interim Budget demonstrates the school is fiscally solvent for the next three years.

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Financial Reporting

SUBJECT: Agenda Item 2.2 – 2022/23 Salary Schedules (Jan 2023) – Amended

- 2.2.1 Administrative Salary Schedule
- 2.2.2 Certificated Salary Schedule
- 2.2.3 Classified Salary Schedule
- 2.2.4 High School Counselor Salary Schedule
- 2.2.5 SpEd/MTSS Education Specialist Salary Schedule
- 2.2.6 SpEd/MTSS Counselor/Nurse/Speech & Lang Pathologist Salary Schedule
- 2.2.7 SpEd/MTSS Occupational Therapist Salary Schedule
- 2.2.8 SpEd/MTSS School Psychologist & Intern Salary Schedule

PREPARER: Lane Carlson/Robyn Stamm

RECOMMENDATION: Discussion/Action to Approve the Amended Salary Schedules

BACKGROUND:

RSA is proposing to amend the salary schedules to reflect a 3.33% increase for all staff effective January 1st 2023. The increase would meet the need for minimum wage compliance for affected individuals.

The board will discuss the budget impact and decide whether or not to approve the salary recommendation.

- See Attached: Amended Salary Schedules

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Finance & Budget

Redding School of the Arts

PROPOSED WITH 3.33% INCREASE 2022/23 Administrative Salary Schedule

Effective January 1, 2023

Steps	1	2	3	4	5-7	8-10	11-12	13-15	16-18	19-21
FACILITIES MGR 218 Work Days + 11 paid hc (10 Month) (11 Month)	\$ 55,344	\$ 60,878	\$ 62,095	\$ 63,337	\$ 64,604	\$ 65,896	\$ 67,214	\$ 68,558	\$ 69,930	\$ 71,328
VICE PRINCIPAL 195 Work Days	\$ 76,992	\$ 79,898	\$ 82,914	\$ 85,719	\$ 89,359	\$ 92,439	\$ 95,628	\$ 98,929	\$ 102,344	\$ 105,880
SPEC ED DIR 195 Work Days	\$ 84,443	\$ 87,348	\$ 90,364	\$ 93,169	\$ 96,809	\$ 99,889	\$ 103,078	\$ 106,379	\$ 109,794	\$ 113,844
DIR BUSINESS 221 Work Days + 11 paid holidays	\$ 88,675	\$ 92,558	\$ 96,631	\$ 100,867	\$ 105,297	\$ 107,377	\$ 110,558	\$ 113,835	\$ 117,210	\$ 120,687
PRINCIPAL 210 Work Days	\$ 93,190	\$ 96,745	\$ 100,445	\$ 104,300	\$ 108,315	\$ 112,058	\$ 115,934	\$ 119,945	\$ 124,097	\$ 128,393
EXECUTIVE DIRECTOR** 210 Work Days	\$ 124,521	\$ 128,831	\$ 133,291	\$ 137,289	\$ 141,288	\$ 145,286	\$ 149,002	\$ 153,281	\$ 157,880	\$ 162,615

Stipends:

Masters Stipend \$ 1,000

PHD Stipend \$ 1,000

Supplemental Aughoization/ \$ 1,000

*e.g. CPA Certificate and CBO Certificate

**The salary of this position is negotiated with the Board

Board Approved: 06/07/2022

Board Amended:

Redding School of the Arts

CERTIFICATED SALARY SCHEDULE

2022-2023

Effective January 1, 2023

182 Work Days

Step	A	B	C
	BA - 60	BA 60 +	BA + 75
1	\$ 53,732	\$ 54,135	\$ 54,541
2	\$ 54,351	\$ 54,676	\$ 55,086
3	\$ 54,894	\$ 55,223	\$ 56,188
4	\$ 55,443	\$ 55,774	\$ 57,312
5	\$ 55,998	\$ 56,890	\$ 58,458
6	\$ 56,558	\$ 58,028	\$ 59,627
7	\$ 57,689	\$ 59,188	\$ 60,819
8	\$ 58,843	\$ 60,373	\$ 62,035
9	\$ 60,020	\$ 61,581	\$ 63,276
10	\$ 61,221	\$ 62,812	\$ 64,542
11	\$ 61,221	\$ 64,697	\$ 66,478
12	\$ 61,221	\$ 66,638	\$ 68,473
13	\$ 61,221	\$ 68,637	\$ 70,527
14	\$ 61,221	\$ 70,696	\$ 72,643
15	\$ 61,221	\$ 72,818	\$ 74,822
16	\$ 61,221	\$ 75,002	\$ 77,067
17	\$ 61,221	\$ 75,002	\$ 77,837
18	\$ 61,221	\$ 75,002	\$ 78,616
19	\$ 61,221	\$ 75,002	\$ 79,402
20	\$ 61,221	\$ 75,002	\$ 80,195
21	\$ 61,221	\$ 75,002	\$ 80,997
22	\$ 61,221	\$ 75,002	\$ 81,807
23	\$ 61,221	\$ 75,002	\$ 82,626
24	\$ 61,221	\$ 75,002	\$ 83,452
25	\$ 61,221	\$ 75,002	\$ 84,287
26	\$ 61,221	\$ 75,002	\$ 85,130
27	\$ 61,221	\$ 75,002	\$ 86,680
28	\$ 61,221	\$ 75,002	\$ 88,230
29	\$ 61,221	\$ 75,002	\$ 89,780
30	\$ 61,221	\$ 75,002	\$ 91,330

Stipends: \$1000 Masters/National Board Certification
 Extra Duty Hourly Wage Rate: \$ 40.65

Board Approved: 06/07/22

Board Amended & Effective: 10/18/22

Redding School of the Arts

Classified Salary Schedule

PROPOSED - 2022/2023

Effective January 1, 2023

Step	A	B	C	D	E	F	Elect *
1	\$ 15.96	\$ 16.12	\$ 16.28	\$ 18.22	\$ 23.88	\$ 31.12	
2	\$ 15.98	\$ 16.14	\$ 16.30	\$ 18.68	\$ 24.52	\$ 36.44	
3	\$ 16.01	\$ 16.17	\$ 16.33	\$ 19.18	\$ 25.20	\$ 41.76	
4	\$ 16.03	\$ 16.19	\$ 16.70	\$ 19.69	\$ 25.90		
5	\$ 16.06	\$ 16.43	\$ 17.14	\$ 20.23	\$ 26.61		
6	\$ 16.08	\$ 16.86	\$ 17.59	\$ 20.77	\$ 27.33		
7	\$ 16.16	\$ 17.31	\$ 18.05	\$ 21.33	\$ 28.09		
8	\$ 16.24	\$ 17.77	\$ 18.52	\$ 21.91	\$ 28.87		
9	\$ 16.32	\$ 18.00	\$ 18.78	\$ 22.21	\$ 29.27		
10	\$ 16.41	\$ 18.25	\$ 19.01	\$ 22.49	\$ 29.67		
11	\$ 16.57	\$ 18.47	\$ 19.28	\$ 22.81	\$ 30.09		
12	\$ 16.74	\$ 18.74	\$ 19.53	\$ 23.12	\$ 30.49		
13	\$ 16.76	\$ 18.97	\$ 19.79	\$ 23.44	\$ 30.93		
14	\$ 16.78	\$ 19.22	\$ 20.11	\$ 23.75	\$ 31.37		
15	\$ 16.81	\$ 19.48	\$ 20.32	\$ 24.08	\$ 31.79		
16	\$ 16.81	\$ 19.73	\$ 20.61	\$ 24.38	\$ 32.26		
17	\$ 16.81	\$ 20.00	\$ 20.89	\$ 24.75	\$ 32.70		
18	\$ 16.81	\$ 20.00	\$ 20.89	\$ 25.08	\$ 33.15		
19	\$ 16.81	\$ 20.00	\$ 20.89	\$ 25.08	\$ 33.25		
20	\$ 16.81	\$ 20.00	\$ 20.89	\$ 25.08	\$ 33.36		

RSA - Categories

Grade A - After Sch Care Para 1, Classroom Para, Student Supervision Para

Grade B - After Sch Care Para II, Classroom Para II, Custodian/Maint 1, Lead Yard Supv Para, Office Clerk, Teach Assist

Grade C - After Sch Care Supervisor, Health Clerk, Library Info Specialist, Receptionist, SpEd Para

Grade D - Ampitheater Tech, Facilities Mech Tech, School Secretary, Tech Support

Grade E - Administrative Assistant, Registrar, IT Supervisor, Payroll/HR Tech

Grade F - Speciality Elective Paraprofessionals/Instructors i.e. Mandarin, Drama, etc. applies to those working

* Elective Not Step related

* Elective Hourly Substitute Pay Rate: \$25.00

Stipends: \$250 AA Degree
\$500 BA Degree

Effective July 1, 2022, Employees will be eligible for longevity pay of 3% for 21-24 years of service and 5% for 25+ years of service. Longevity pay is to be implemented as of July 1 after the year the employee completes the required 20 or 24 years of consecutive service with RSA

RSA Board Approved: 06/07/2022

Board Amended: 09/13/2022

RSA High School Counselor

PROPOSED 2022-2023 Salary Schedule

Effective January 1, 2023

200 Days

Step	BA 60+	BA 75+
1	59,046	59,636
2	59,931	60,828
3	60,531	62,045
4	61,439	63,715
5	63,282	65,532
6	65,181	67,432
7	67,136	69,388
8	69,150	72,544
9	71,570	74,612
10	73,717	76,738
11	75,929	78,925
12	77,448	80,379
13	78,996	82,310
14	81,366	84,698
15	83,807	87,171
16	86,321	89,091
17	86,321	90,168
18	86,321	91,251
19	86,321	92,365
20	86,321	93,481
21	86,321	94,613
22	86,321	95,766
23	86,321	96,925
24	86,321	98,107
25	86,321	99,305
26	86,321	101,008
27	86,321	102,711
28	86,321	104,414
29	86,321	106,118
30	86,321	107,821

*Masters/National Board Certified Stipend \$1000

Extra Duty Hourly Wage Rate: \$ 41.96

Board Approved: 06/07/2022

Amended & Effective: 10/18/2022

Redding School of the Arts

SPECIAL EDUCATION/MTSS

Education Specialist

PROPOSED 2022-2023

Effective January 1, 2023

182 Work Days

Step	A		B	
	60 Units		75 Units	
1		\$ 53,862	\$ 55,478	
2		\$ 54,940	\$ 56,588	
3		\$ 56,038	\$ 57,719	
4		\$ 57,159	\$ 59,451	
5		\$ 58,874	\$ 61,234	
6		\$ 60,640	\$ 63,072	
7		\$ 62,460	\$ 64,964	
8		\$ 64,333	\$ 66,912	
9		\$ 66,263	\$ 68,920	
10		\$ 68,252	\$ 70,988	
11		\$ 70,300	\$ 73,117	
12		\$ 72,408	\$ 75,311	
13		\$ 74,580	\$ 77,571	
14		\$ 76,818	\$ 79,898	
15		\$ 79,122	\$ 82,295	
16		\$ 79,122	\$ 83,118	
17		\$ 79,122	\$ 83,948	
18		\$ 79,122	\$ 84,787	
19		\$ 79,122	\$ 85,636	
20		\$ 79,122	\$ 86,492	
21		\$ 79,122	\$ 87,357	
22		\$ 79,122	\$ 88,230	
23		\$ 79,122	\$ 89,995	
24		\$ 79,122	\$ 90,895	
25		\$ 79,122	\$ 91,805	
26		\$ 79,122	\$ 93,355	
27		\$ 79,122	\$ 94,904	
28		\$ 79,122	\$ 96,454	
29		\$ 79,122	\$ 98,004	
30		\$ 79,122	\$ 99,554	

Stipends: \$1000 Masters/National Board Certification

Extra Duty Hourly Wage Rate: \$ 42.90

Employee may be required to travel between sites/schools.

Board Approved: 06/07/2022

Board Amended & Effective: 10/18/2022

**Redding School of the Arts
COUNSELOR/NURSE/SPEECH & LANGUAGE
PATHOLOGIST**

PROPOSED 2022-2023

Effective January 1, 2023

182 Days

Step	60 Units	75 Units
1	\$ 53,732	\$ 54,269
2	\$ 54,538	\$ 55,354
3	\$ 55,083	\$ 56,461
4	\$ 55,910	\$ 57,981
5	\$ 57,587	\$ 59,634
6	\$ 59,315	\$ 61,364
7	\$ 61,094	\$ 63,143
8	\$ 62,927	\$ 66,015
9	\$ 65,129	\$ 67,897
10	\$ 67,083	\$ 69,831
11	\$ 69,096	\$ 71,822
12	\$ 70,477	\$ 73,145
13	\$ 71,887	\$ 74,902
14	\$ 74,043	\$ 77,075
15	\$ 76,265	\$ 79,325
16	\$ 78,552	\$ 81,073
17	\$ 78,552	\$ 82,053
18	\$ 78,552	\$ 83,038
19	\$ 78,552	\$ 84,052
20	\$ 78,552	\$ 85,067
21	\$ 78,552	\$ 86,098
22	\$ 78,552	\$ 87,147
23	\$ 78,552	\$ 88,201
24	\$ 78,552	\$ 89,277
25	\$ 78,552	\$ 90,367
26	\$ 78,552	\$ 91,917
27	\$ 78,552	\$ 93,467
28	\$ 78,552	\$ 95,017
29	\$ 78,552	\$ 96,567
30	\$ 78,552	\$ 98,117

Stipends: \$1000 Masters/National Board Certification

Extra Duty Hourly Wage Rate: \$ 41.28

Employee may be required to travel between sites/schools.

Board Approved: 06/07/2022

Board Ammended & Effective: 10/18/2022

**RSA Special Education/MTSS Employee
Classified Occupational Therapist**

PROPOSED 2022-2023

Effective January 1, 2023

**193 Days (182 Work Days + 11 Paid
Holidays)**

Step	60 Units	75 Units
1	\$ 53,733	\$ 54,269
2	\$ 54,269	\$ 55,354
3	\$ 55,354	\$ 56,461
4	\$ 56,461	\$ 57,590
5	\$ 57,872	\$ 59,029
6	\$ 59,319	\$ 60,653
7	\$ 60,801	\$ 62,320
8	\$ 62,625	\$ 64,813
9	\$ 65,130	\$ 66,757
10	\$ 66,921	\$ 68,760
11	\$ 68,761	\$ 71,831
12	\$ 70,652	\$ 72,800
13	\$ 72,594	\$ 74,912
14	\$ 74,591	\$ 77,084
15	\$ 76,642	\$ 79,011
16	\$ 77,085	\$ 79,983
17	\$ 77,085	\$ 80,179
18	\$ 77,085	\$ 81,164
19	\$ 77,085	\$ 82,162
20	\$ 77,085	\$ 83,171
21	\$ 77,085	\$ 84,195
22	\$ 77,085	\$ 85,230
23	\$ 77,085	\$ 86,280
24	\$ 77,085	\$ 87,342
25	\$ 77,085	\$ 88,417
26	\$ 77,085	\$ 89,967
27	\$ 77,085	\$ 91,517
28	\$ 77,085	\$ 93,067
29	\$ 77,085	\$ 94,617
30	\$ 77,085	\$ 96,167

Stipends: \$1000 Masters/National Board
Certified

Employee may be required to travel between
sites/schools

Board Approved: 06/07/2022

Amended:

RSA Special Education/MTSS Employees

SCHOOL PSYCHOLOGIST

PROPOSED 2022-2023

Effective January 1, 2023

182 Work Days

Step	60 Units	Daily
1	\$ 76,382	\$ 419.67
2	\$ 76,572	\$ 420.73
3	\$ 77,874	\$ 427.88
4	\$ 78,418	\$ 430.87
5	\$ 81,595	\$ 448.33
6	\$ 83,757	\$ 460.20
7	\$ 85,934	\$ 472.17
8	\$ 88,168	\$ 484.45
9	\$ 90,505	\$ 497.28
10	\$ 92,270	\$ 506.98
16+	\$ 94,622	\$ 519.90

Board Certified Behavior Analyst - \$1,500

Marriage/Family Therapist - \$1,500

Masters Stipend - \$1,000

Employees who are working to complete the internship requirement for a PPS credential in school

Classified School Psychologist Intern: \$55,798/Year*
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*This classified salary is based on a 193-day calendar: 182 work days + 11 paid holidays

Employee may be required to travel between sites/schools.

Board Approved: 06/07/2022

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Financial Reporting

SUBJECT: Agenda Item 2.3 – 2022/23 1st Interim Budget

PREPARER: Robyn Stamm

RECOMMENDATION: Discussion/Action to Approve 1st Interim Budget

BACKGROUND:

The Governing Board will review and approve year-to-date financial activity through October 31, 2022. An approved First Interim Budget report is due to the state by 12/15.

- See Attached: 1st Interim Budget & Narrative Report

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Finance & Budget



REDDING SCHOOL of the ARTS
WHERE EDUCATION AND THE ARTS CONNECT

2022-2023
FIRST INTERIM BUDGET

Presented to the Board of Trustees
December 13, 2022

**REDDING SCHOOL OF THE ARTS
2022-2023 FIRST INTERIM BUDGET
RECOMMENDED FOR BOARD APPROVAL
DECEMBER 13, 2022**

BUDGET DEVELOPMENT AND OVERVIEW

The First Interim Budget for 2022/2023 has been prepared based on estimated revenues and expenditures for the current year and two subsequent years. The budget is prepared based on the guidelines received from the State and includes the current personnel and operations of the charter.

Direction to the Finance committee following the November 8th Governance meeting were also used to complete the First Interim Budget for 2022/2023:

1. Review First Interim Budget, anticipated revenue and base changes on anticipated ADA;
2. Expenditures should be reviewed to line up with anticipated revenue, such as materials/supplies, staffing, professional development, one time monies, Federal and State, etc. for the remainder of the year;
3. Provide recommendation to the Board for approving the First Interim report.
4. Review minimum wage requirements effective January 1, 2023 and ensure compliance.

The school continued to operate in a conservative budget mode through the end of the 2021/2022 year which resulted in an increase of ending fund balance of approximately \$53,000.

Additional One Time Federal and State funds for 2022/2023 are the Arts, Music & Instructional Materials Block Grant and the Learning Recovery Emergency Block Grant. These grants add \$710,288 to the charter funds. Each grant has a different date for fully expending funds received.

ENROLLMENT AND ADA ASSUMPTIONS

Enrollment is projected to be 603 for 2022/2023, this is down from projected the Adopted Budget of 622. ADA remains the most significant factor for determining charter income. ADA, not enrollment, is the factor which determines the number of funding days students generate. Charter schools receive most of their income based on attendance; a charter loses money every day a student is absent. Since the State only pays the charter on actual attendance, not all the costs of setting up the instructional program are recouped, unless every student attends every day. Even small fluctuations in the charter's ADA can mean tens of thousands of dollars as a gain or loss of income. The ADA projections show an increase for 2022/2023 through 2024/2025.

2021/22:	540
2022/23:	603
2023/24:	660
2024/25:	722

Charter ADA has been estimated at approximately 96% of enrollment. This includes approximately 69 ADA in Home School for 2022/2023.

2021/22:	518.40
2022/23:	578.88
2023/24:	633.60
2024/25:	693.12

STAFFING ASSUMPTIONS

Certificated staffing is now at 30.24 FTE for 2022/2023 plus 3.5 admin and 6 special education certificated staff. Given the relatively flat enrollment we are not expecting to increase or decrease teachers. Classified FTE is approximately 22.80 FTE plus 1 admin for 2022/2023. Step and column increases have been estimated for 2022/2023 and beyond at approximately 1.3% for certificated and .96% for classified based on projected salary schedule placements. The salary schedules meet the January 1, 2022 minimum wage requirement as implemented July 1, 2021.

CONTRIBUTIONS to RESTRICTED PROGRAMS

RSA is projected to contribute \$317,698 of unrestricted funds to restricted programs, the majority of this going to special education.

OTHER ASSUMPTIONS

COLAs are as follows:

2022/23:	6.56%
2023/24:	5.38%
2024/24:	4.02%

The Local Control Funding Formula (LCFF) COLA for 2022/2023 includes a 6.70% one-time augmentation to base grants.

Ongoing mandated block grant revenue of \$12,360 has been projected for the current year \$14,756 and \$18,300 for the subsequent years.

Current year includes increase in salaries and or benefits for both certificated and classified.

MULTI-YEAR PROJECTION AND CASH FLOW

The district’s multi-year projection shows the following net increase in Fund Balance:

2022/23:	+379,111
2023/24:	+735,040
2024/25:	+958,940

The cash flow projection for 2022/2023 shows sufficient cash for the fiscal year.

CHANGES ASSUMED IN THE MYP BY THE FINANCE COMMITTEE AND ADMINISTRATION

1. Increase in minimum wage.
2. Add 2.5 teachers for the high school. Add an additional 3.5 high school teachers the second subsequent year.
3. Assumes two staff members to retire over the next MYP cycle and replaced with less experienced staff members.
4. Changes in the special education model will impact the local contribution fund and is the best guess at this time.
5. Estimated costs for expanding into High School have been budgeted in all three years.

CURRENT YEAR

REVENUE SUMMARY

REVENUE LIMIT

The First Interim projected LCFF/Revenue Limit Income is \$5,999,032. This is a decrease of \$30,630 from Adopted Budget.

FEDERAL REVENUE

The Federal Revenue projection at this time is \$572,329, an increase of \$24,946 over the Adopted Budget. This is mostly due to budgeting one-time CARES Act revenue.

STATE REVENUE

State Revenue is projected to be \$2,086,637, which is \$1,048,222 more than the Adopted Budget. This is mostly due to additional One Time Federal and State funds (Arts, Music & Instructional Materials Block Grant and the Learning Recovery Emergency Block Grant).

LOCAL REVENUE

Local Revenue is projected to be \$309,076, which is \$55,663 less than the Adopted Budget.

EXPENDITURES

CERTIFICATED SALARIES

Certificated salaries are projected to be \$3,008,116 which is an increase of \$147,282 when compared to the Adopted Budget.

CLASSIFIED SALARIES

Classified salaries are projected to be \$986,400 which is \$28,695 more than the Adopted Budget.

EMPLOYEE BENEFITS

Employee benefits are projected to be \$2,026,494, which is an increase of \$37,071 compared to the Adopted Budget.

BOOKS AND SUPPLIES

Books and supplies are projected to be \$636,929, which is a decrease of \$995 compared to the Adopted Budget. Lottery restricted funds have been set aside to purchase high school curriculum in 2023/2024.

CONTRACTED SERVICES AND OTHER OPERATING EXPENSES

Services and other operating expenses are projected to be \$1,930,024, which is an increase of \$85,205 over the Adopted Budget.

ENDING BALANCE

The projected 2022/2023 Ending Balance includes the following:

Restricted Reserve	\$ 1,299,153
Reserve for Net Assets	57,760
7.5% Economic Uncertainties	622,627
Board Assigned	1,199,646
Total Ending Fund Balance, June 30, 2023	<u>\$3,179,186</u>

**COMPARISON OF REVENUES AND EXPENDITURES
2022-2023 FIRST INTERIM BUDGET**

		2022/2023 ADOPTED BUDGET			2022/2023 FIRST INTERIM BUDGET					
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted Variance	Restricted Variance	Total Variance
REVENUES										
LCFF Revenue Sources	8010 - 8099	6,029,662	0	6,029,662	5,999,032	0	5,999,032	(30,630)	0	(30,630)
Federal Revenues	8100 - 8299	0	547,383	547,383	0	572,329	572,329	0	24,946	24,946
Other State Revenues	8300 - 8599	114,344	924,071	1,038,415	99,508	1,987,129	2,086,637	(14,836)	1,063,058	1,048,222
Other Local Revenues	8600 - 8799	123,800	240,939	364,739	144,757	164,319	309,076	20,957	(76,620)	(55,663)
Interfund Transfers In	8910 - 8929	0	0	0	0	0	0	0	0	0
Other Sources	8930 - 8979	0	0	0	0	0	0	0	0	0
Contributions	8980 - 8999	(262,488)	262,488	0	(317,698)	317,698	0	(55,210)	55,210	0
TOTAL REVENUES		6,005,318	1,974,881	7,980,199	5,925,599	3,041,475	8,967,074	(79,719)	1,066,594	986,875
EXPENDITURES										
Certificated Salaries	1000 - 1999	2,322,592	538,242	2,860,834	2,498,040	510,076	3,008,116	175,448	(28,166)	147,282
Classified Salaries	2000 - 2999	773,671	184,034	957,705	750,838	235,562	986,400	(22,833)	51,528	28,695
Employee Benefits	3000 - 3999	1,225,670	763,753	1,989,423	1,251,470	775,024	2,026,494	25,800	11,271	37,071
Books and Supplies	4000 - 4999	304,861	331,073	635,934	308,117	328,812	636,929	3,256	(2,261)	995
Services, Other Operating Expenses	5000 - 5999	1,643,200	201,619	1,844,819	1,664,888	265,136	1,930,024	21,688	63,517	85,205
Capital Outlay	6000 - 6999	0	0	0	0	0	0	0	0	0
Other Outgo (excluding indirect)	7100 - 7499	0	0	0	0	0	0	0	0	0
Direct Support / Indirect Costs	7300 - 7399	(4,800)	4,800	0	0	0	0	4,800	(4,800)	0
Interfund Transfers Out	7610 - 7629	0	0	0	0	0	0	0	0	0
Other Uses	7630 - 7699	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES		6,265,194	2,023,521	8,288,715	6,473,353	2,114,610	8,587,963	208,159	91,089	299,248
NET INCREASE/DECREASE IN FUND BALANCE		(259,876)	(48,640)	(308,516)	(547,754)	926,865	379,111	(287,878)	975,505	687,627
BEGINNING BALANCE		2,380,403	256,380	2,636,783	2,427,787	372,288	2,800,075	47,384	115,908	163,292
Audit/Other Restatement Adjustments		0	0	0	0	0	0	0	0	0
ENDING BALANCE		2,120,527	207,740	2,328,267	1,880,033	1,299,153	3,179,186	(240,494)	1,091,413	850,919

597.12

578.88

Funded LCFF ADA

**2022-23 PRELIMINARY BUDGET
MULTI-YEAR PROJECTION
Redding School of the Arts**

	2022-23 First Interim Budget			2023-24 Projected			2024-25 Projected		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
REVENUES									
LFFF Revenue Sources	5,999,032	0	5,999,032	6,968,998	0	6,968,998	8,010,560	0	8,010,560
Federal Revenues	0	572,329	572,329	0	345,705	345,705	0	348,733	348,733
Other State Revenues	99,508	1,987,129	2,086,637	122,468	1,488,585	1,611,053	136,130	1,494,386	1,630,516
Other Local Revenues	144,757	164,319	309,076	143,840	163,993	307,833	145,901	180,134	326,035
Interfund Transfers In	0	0	0	0	0	0	0	0	0
Other Sources	0	0	0	0	0	0	0	0	0
Contributions	(317,698)	317,698	0	(300,344)	300,344	0	(324,762)	324,762	0
TOTAL REVENUES	5,925,599	3,041,475	8,967,074	6,934,962	2,298,627	9,233,589	7,967,829	2,348,015	10,315,844
EXPENDITURES									
Certificated Salaries	2,498,040	510,076	3,008,116	2,659,468	516,477	3,175,945	2,969,592	502,943	3,472,535
3.33% Salary Increase	0	0	0	49,000	0	49,000	0	0	0
Classified Salaries	750,838	235,562	986,400	731,621	237,662	969,283	852,297	218,963	1,071,260
3.33% Salary Increase	0	0	0	16,500	0	16,500	0	0	0
Employee Benefits	1,251,470	775,024	2,026,494	1,280,420	775,024	2,055,444	1,444,031	759,915	2,203,946
3.33% Salary Increase	0	0	0	19,000	0	19,000	0	0	0
Step and Column	0	0	0	10,151	2,179	12,330	10,354	2,223	12,577
STRS	0	0	0	0	0	0	0	0	0
PEFS	0	0	0	(308)	(113)	(421)	(1,085)	(397)	(1,482)
Books and Supplies	308,117	328,812	636,929	283,892	212,962	496,854	366,157	79,412	445,569
Services, Other Operating Expenses	1,664,888	265,136	1,930,024	1,674,931	29,683	1,704,614	2,005,456	147,043	2,152,499
Capital Outlay	0	0	0	0	0	0	0	0	0
Other Outgo	0	0	0	0	0	0	0	0	0
Direct Support / Indirect Costs	0	0	0	(6,085)	6,085	0	(5,858)	5,858	0
Interfund Transfers Out	0	0	0	0	0	0	0	0	0
Other Uses	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES	6,473,353	2,114,610	8,587,963	6,718,590	1,779,959	8,414,049	7,640,944	1,715,960	9,356,904
NET INCREASE/DECREASE IN FUND BALANCE	(547,754)	926,865	379,111	216,372	518,668	735,040	326,885	632,055	958,940
BEGINNING BALANCE	2,427,787	372,288	2,800,075	1,880,033	1,299,153	3,179,186	2,096,405	1,817,821	3,914,226
Audit Adjustment	0	0	0	0	0	0	0	0	0
ENDING BALANCE	1,880,033	1,299,153	3,179,186	2,096,405	1,817,821	3,914,226	2,423,290	2,449,876	4,873,166

Components of Ending Fund Balance

Restricted Reserve	57,760	1,299,153	1,299,153	30,269	1,817,821	1,817,821	31,782	2,449,876	2,449,876
Reserve for Net Assets	622,627	57,760	680,387	610,019	-	610,019	678,376	-	678,376
7.5% Economic Uncertainties	971,000	622,627	1,593,627	1,130,000	-	1,130,000	1,228,920	-	1,228,920
2 months Payroll Board Assigned	188,646	971,000	1,159,646	286,117	1,130,000	1,416,117	444,212	1,416,117	1,860,329
High School Building Reserve	20,000	188,646	208,646	20,000	286,117	306,117	20,000	444,212	464,212
Reserved for Deferred Maintenance	20,000	20,000	40,000	20,000	20,000	40,000	20,000	20,000	40,000
Reserved for Technology Replacement	20,000	20,000	40,000	20,000	20,000	40,000	20,000	20,000	40,000
*Unassigned/Unappropriated	(0)	(0)	(0)	0	-	0	0	-	0
Total Ending Fund Balance	1,880,033	1,299,153	3,179,186	2,096,405	1,817,821	3,914,226	2,423,290	2,449,876	4,873,166

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	6,029,662.00	6,029,662.00	1,660,880.82	5,999,032.00	(30,630.00)	-0.5%
2) Federal Revenue		8100-8299	547,383.00	547,383.00	636,167.13	572,329.00	24,946.00	4.6%
3) Other State Revenue		8300-8599	1,038,415.00	1,038,415.00	291,760.88	2,086,637.00	1,048,222.00	100.9%
4) Other Local Revenue		8600-8799	364,739.00	364,739.00	74,914.46	309,076.00	(55,663.00)	-15.3%
5) TOTAL, REVENUES			7,980,199.00	7,980,199.00	2,663,723.29	8,967,074.00		
B. EXPENSES								
1) Certificated Salaries		1000-1999	2,860,834.00	2,860,834.00	879,758.52	3,008,116.00	(147,282.00)	-5.1%
2) Classified Salaries		2000-2999	957,705.00	957,705.00	248,038.42	986,400.00	(28,695.00)	-3.0%
3) Employee Benefits		3000-3999	1,989,423.00	1,989,423.00	421,010.32	2,026,494.00	(37,071.00)	-1.9%
4) Books and Supplies		4000-4999	635,934.00	635,934.00	304,094.72	636,929.00	(995.00)	-0.2%
5) Services and Other Operating Expenses		5000-5999	1,845,667.00	1,845,667.00	575,166.56	1,930,024.00	(84,357.00)	-4.6%
6) Depreciation and Amortization		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENSES			8,289,563.00	8,289,563.00	2,428,068.54	8,587,963.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(309,364.00)	(309,364.00)	235,654.75	379,111.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			(309,364.00)	(309,364.00)	235,654.75	379,111.00		
F. NET POSITION								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	2,636,783.00	2,636,783.00		2,799,975.00	163,192.00	6.2%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,636,783.00	2,636,783.00		2,799,975.00		
d) Other Restatements		9795	0.00	0.00		100.00	100.00	New
e) Adjusted Beginning Net Position (F1c + F1d)			2,636,783.00	2,636,783.00		2,800,075.00		
2) Ending Net Position, June 30 (E + F1e)			2,327,419.00	2,327,419.00		3,179,186.00		
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	0.00	0.00		0.00		
b) Restricted Net Position		9797	290,473.00	290,473.00		1,299,153.00		
c) Unrestricted Net Position		9790	2,036,946.00	2,036,946.00		1,880,033.00		
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	5,043,059.00	5,043,059.00	1,350,827.00	5,031,185.00	(11,874.00)	-0.2%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Education Protection Account State Aid - Current Year		8012	119,424.00	119,424.00	25,754.00	115,776.00	(3,648.00)	-3.1%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	867,179.00	867,179.00	284,299.82	852,071.00	(15,108.00)	-1.7%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			6,029,662.00	6,029,662.00	1,660,880.82	5,999,032.00	(30,630.00)	-0.5%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	79,093.00	79,093.00	0.00	79,093.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	20,933.59	20,933.00	20,933.00	New
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	59,422.00	59,422.00	0.00	59,422.00	0.00	0.0%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	11,139.00	11,139.00	2,108.99	11,139.00	0.00	0.0%
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3040, 3060, 3061, 3150, 3155, 3180, 3182, 4037, 4124, 4126, 4127, 4128, 5630	8290	10,000.00	10,000.00	0.00	10,000.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	387,729.00	387,729.00	613,124.55	391,742.00	4,013.00	1.0%
TOTAL, FEDERAL REVENUE			547,383.00	547,383.00	636,167.13	572,329.00	24,946.00	4.6%
OTHER STATE REVENUE								
Other State Apportionments								
Special Education Master Plan								
Current Year	6500	8311	350,565.00	350,565.00	76,725.00	350,565.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	12,360.00	12,360.00	0.00	12,360.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	142,652.00	142,652.00	3,598.01	127,816.00	(14,836.00)	-10.4%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	532,838.00	532,838.00	211,437.87	1,595,896.00	1,063,058.00	199.5%
TOTAL, OTHER STATE REVENUE			1,038,415.00	1,038,415.00	291,760.88	2,086,637.00	1,048,222.00	100.9%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	28,000.00	28,000.00	5,385.41	28,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	228,439.00	228,439.00	33,704.01	146,739.00	(81,700.00)	-35.8%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	108,300.00	108,300.00	35,825.04	134,337.00	26,037.00	24.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			364,739.00	364,739.00	74,914.46	309,076.00	(55,663.00)	-15.3%
TOTAL, REVENUES			7,980,199.00	7,980,199.00	2,663,723.29	8,967,074.00		
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	2,096,725.00	2,096,725.00	665,137.61	2,278,362.00	(181,637.00)	-8.7%
Certificated Pupil Support Salaries		1200	396,592.00	396,592.00	100,542.91	341,539.00	55,053.00	13.9%
Certificated Supervisors' and Administrators' Salaries		1300	367,517.00	367,517.00	114,078.00	388,215.00	(20,698.00)	-5.6%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			2,860,834.00	2,860,834.00	879,758.52	3,008,116.00	(147,282.00)	-5.1%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	272,008.00	272,008.00	72,634.51	308,182.00	(36,174.00)	-13.3%
Classified Support Salaries		2200	224,921.00	224,921.00	54,170.24	232,802.00	(7,881.00)	-3.5%
Classified Supervisors' and Administrators' Salaries		2300	58,344.00	58,344.00	16,482.64	60,515.00	(2,171.00)	-3.7%
Clerical, Technical and Office Salaries		2400	359,077.00	359,077.00	95,468.39	343,058.00	16,019.00	4.5%
Other Classified Salaries		2900	43,355.00	43,355.00	9,282.64	41,843.00	1,512.00	3.5%
TOTAL, CLASSIFIED SALARIES			957,705.00	957,705.00	248,038.42	986,400.00	(28,695.00)	-3.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	998,391.00	998,391.00	164,388.25	1,014,685.00	(16,294.00)	-1.6%
PERS		3201-3202	247,207.00	247,207.00	52,071.29	240,552.00	6,655.00	2.7%
OASDI/Medicare/Alternative		3301-3302	115,291.00	115,291.00	30,082.42	118,226.00	(2,935.00)	-2.5%
Health and Welfare Benefits		3401-3402	575,300.00	575,300.00	159,260.49	595,011.00	(19,711.00)	-3.4%
Unemployment Insurance		3501-3502	18,891.00	18,891.00	5,897.06	19,554.00	(663.00)	-3.5%
Workers' Compensation		3601-3602	34,343.00	34,343.00	5,193.03	38,466.00	(4,123.00)	-12.0%
OPEB, Allocated		3701-3702	0.00	0.00	4,117.78	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			1,989,423.00	1,989,423.00	421,010.32	2,026,494.00	(37,071.00)	-1.9%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	85,500.00	85,500.00	51,204.52	94,900.00	(9,400.00)	-11.0%
Books and Other Reference Materials		4200	1,500.00	1,500.00	0.00	1,500.00	0.00	0.0%
Materials and Supplies		4300	357,034.00	357,034.00	184,601.80	399,543.00	(42,509.00)	-11.9%
Noncapitalized Equipment		4400	191,900.00	191,900.00	68,288.40	140,986.00	50,914.00	26.5%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			635,934.00	635,934.00	304,094.72	636,929.00	(995.00)	-0.2%
SERVICES AND OTHER OPERATING EXPENSES								
Subagreements for Services		5100	23,848.00	23,848.00	2,916.00	23,848.00	0.00	0.0%
Travel and Conferences		5200	85,758.00	85,758.00	22,505.83	99,979.00	(14,221.00)	-16.6%
Dues and Memberships		5300	5,210.00	5,210.00	2,840.00	5,510.00	(300.00)	-5.8%
Insurance		5400-5450	256,535.00	256,535.00	46,706.00	256,535.00	0.00	0.0%
Operations and Housekeeping Services		5500	117,765.00	117,765.00	31,683.87	121,065.00	(3,300.00)	-2.8%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	251,850.00	251,850.00	320,798.10	356,692.00	(104,842.00)	-41.6%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and								
Operating Expenditures		5800	930,357.00	930,357.00	110,340.97	959,205.00	(28,848.00)	-3.1%
Communications		5900	174,344.00	174,344.00	37,375.79	107,190.00	67,154.00	38.5%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			1,845,667.00	1,845,667.00	575,166.56	1,930,024.00	(84,357.00)	-4.6%
DEPRECIATION AND AMORTIZATION								
Depreciation Expense		6900	0.00	0.00	0.00	0.00	0.00	0.0%
Amortization Expense—Lease Assets		6910	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, DEPRECIATION AND AMORTIZATION			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENSES			8,289,563.00	8,289,563.00	2,428,068.54	8,587,963.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2022-23 Projected Totals
2600	Expanded Learning Opportunities Program	340,823.00
6266	Educator Effectiveness, FY 2021-22	81,519.00
6300	Lottery: Instructional Materials	125,043.00
6762	Arts, Music, and Instructional Materials Discretionary Block Grant	343,076.00
7435	Learning Recovery Emergency Block Grant	367,152.00
8210	Student Activity Funds	31,276.00
9010	Other Restricted Local	10,264.00
Total, Restricted Net Position		1,299,153.00

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
C. CHARTER SCHOOL ADA						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools.						
Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.						
1. Total Charter School Regular ADA	597.12	597.12	578.88	578.88	(18.24)	-3.0%
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0.0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0.0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0.0%
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0.0%
3. Charter School Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0.0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0.0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0.0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0.0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0.0%
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0.0%
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	597.12	597.12	578.88	578.88	(18.24)	-3.0%
FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.						
5. Total Charter School Regular ADA	0.00	0.00	0.00	0.00	0.00	0.0%
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0.0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0.0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0.0%
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0.0%
7. Charter School Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0.0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0.0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0.0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0.0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0.0%
f. Total, Charter School Funded County Program ADA						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0.0%
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	0.00	0.00	0.00	0.00	0.00	0.0%
9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	597.12	597.12	578.88	578.88	(18.24)	-3.0%

Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
ACTUALS THROUGH THE MONTH OF (Enter Month Name):										
A. BEGINNING CASH										
			2,079,476.00	2,658,247.00	2,223,939.00	1,963,190.00	2,092,977.00	1,904,964.00	1,935,230.00	2,132,848.00
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019		216,007.00	216,007.00	414,566.00	530,001.00	0.00	452,807.00	452,807.00	452,807.00
Property Taxes	8020-8079									
Miscellaneous Funds	8080-8099		110,864.00	0.00	104,061.00	69,374.00	0.00	73,334.00	73,334.00	73,334.00
Federal Revenue	8100-8299		641,048.00	(4,881.00)	13.00	(13.00)	0.00	(4,683.00)	(7,076.00)	(1,248.00)
Other State Revenue	8300-8599		124,181.00	33,186.00	69,223.00	65,171.00	240,823.00	154,588.00	259,686.00	83,608.00
Other Local Revenue	8600-8799		2,000.00	167.00	33,294.00	39,453.00	91,118.00	16,682.00	13,615.00	24,873.00
Interfund Transfers In	8910-8929									
All Other Financing Sources	8930-8979									
TOTAL RECEIPTS			1,094,100.00	244,479.00	621,157.00	703,986.00	331,941.00	692,728.00	792,366.00	633,374.00
C. DISBURSEMENTS										
Certificated Salaries	1000-1999		11,395.00	286,523.00	289,001.00	292,840.00	291,396.00	297,956.00	297,024.00	295,556.00
Classified Salaries	2000-2999		3,736.00	42,226.00	104,840.00	97,237.00	98,977.00	92,693.00	69,684.00	105,179.00
Employee Benefits	3000-3999		5,471.00	123,228.00	145,483.00	146,828.00	161,280.00	166,068.00	158,012.00	168,757.00
Books and Supplies	4000-4999		54,739.00	167,452.00	65,372.00	16,531.00	33,591.00	18,444.00	9,354.00	39,134.00
Services	5000-5999		98,912.00	94,600.00	324,692.00	56,963.00	136,737.00	75,080.00	38,076.00	159,302.00
Capital Outlay	6000-6599									
Other Outgo	7000-7499									
Interfund Transfers Out	7600-7629									

Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
All Other Financing Uses	7630-7699		174,253.00	714,029.00	929,388.00	610,399.00	721,981.00	650,241.00	572,150.00	767,928.00
TOTAL DISBURSEMENTS										
D. BALANCE SHEET ITEMS										
<u>Assets and Deferred Outflows</u>										
Cash Not In Treasury	9111-9199	(36,134.00)	111.00							
Accounts Receivable	9200-9299	(1,372,363.00)	501,126.00							
Due From Other Funds	9310									
Stores	9320									
Prepaid Expenditures	9330	(26,951.00)	30,446.00							
Other Current Assets	9340	(70,056.00)								
Lease Receivable	9380									
Deferred Outflows of Resources	9490									
SUBTOTAL		(1,505,504.00)	531,683.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>Liabilities and Deferred Inflows</u>										
Accounts Payable	9500-9599	(36,945.00)	124,934.00	(35,242.00)	(47,482.00)	(36,200.00)	(202,027.00)	12,221.00	22,598.00	28,349.00
Due To Other Funds	9610									
Current Loans	9640	(747,925.00)	747,925.00							
Unearned Revenues	9650									
Deferred Inflows of Resources	9690		(100.00)							
SUBTOTAL		(784,870.00)	872,759.00	(35,242.00)	(47,482.00)	(36,200.00)	(202,027.00)	12,221.00	22,598.00	28,349.00
<u>Nonoperating</u>										
Suspense Clearing	9910									
TOTAL BALANCE SHEET ITEMS		(720,634.00)	(341,076.00)	35,242.00	47,482.00	36,200.00	202,027.00	(12,221.00)	(22,598.00)	(28,349.00)
E. NET INCREASE/DECREASE (B - C + D)			578,771.00	(434,308.00)	(260,749.00)	129,787.00	(188,013.00)	30,266.00	197,618.00	(162,903.00)
F. ENDING CASH (A + E)			2,658,247.00	2,223,939.00	1,963,190.00	2,092,977.00	1,904,964.00	1,935,230.00	2,132,848.00	1,969,945.00
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

Description	Object	March	April	May	June	Accruals	Adjustments	Total	Budget
ACTUALS THROUGH THE MONTH OF (Enter Month Name):									
A. BEGINNING CASH	OCT	1,969,945.00	1,839,894.00	1,801,240.00	1,505,107.00				
B. RECEIPTS									
LCFF/Revenue Limit Sources									
Principal Apportionment	8010-8019	452,807.00	452,807.00	452,807.00	452,807.00	600,731.00		5,146,961.00	5,146,961.00
Property Taxes	8020-8079							0.00	0.00
Miscellaneous Funds	8080-8099	121,389.00	60,712.00	60,713.00	104,956.00			852,071.00	852,071.00
Federal Revenue	8100-8299	1,154.00	0.00	(9,058.00)	(42,927.00)			572,329.00	572,329.00
Other State Revenue	8300-8599	64,821.00	146,087.00	64,821.00	780,442.00			2,086,637.00	2,086,637.00
Other Local Revenue	8600-8799	20,875.00	21,616.00	21,661.00	23,722.00			309,076.00	309,076.00
Interfund Transfers In	8910-8929							0.00	0.00
All Other Financing Sources	8930-8979							0.00	0.00
TOTAL RECEIPTS		661,046.00	681,222.00	590,944.00	1,319,000.00	600,731.00	0.00	8,967,074.00	8,967,074.00
C. DISBURSEMENTS									
Certificated Salaries	1000-1999	294,162.00	297,376.00	292,174.00	62,713.00	0.00		3,008,116.00	3,008,116.00
Classified Salaries	2000-2999	86,544.00	89,318.00	102,127.00	93,839.00			986,400.00	986,400.00
Employee Benefits	3000-3999	161,389.00	161,580.00	164,298.00	464,100.00			2,026,494.00	2,026,494.00
Books and Supplies	4000-4999	43,744.00	19,004.00	28,020.00	141,544.00			636,929.00	636,929.00
Services	5000-5999	178,067.00	77,359.00	306,985.00	10,240.00	373,011.00		1,930,024.00	1,930,024.00
Capital Outlay	6000-6599							0.00	0.00
Other Outgo	7000-7499							0.00	0.00
Interfund Transfers Out	7600-7629							0.00	0.00
All Other Financing Uses	7630-7699							0.00	0.00

Description	Object	March	April	May	June	Accruals	Adjustments	Total	Budget
TOTAL DISBURSEMENTS		763,906.00	644,637.00	893,604.00	772,436.00	373,011.00	0.00	8,587,963.00	8,587,963.00
D. BALANCE SHEET ITEMS									
<u>Assets and Deferred Outflows</u>									
Cash Not In Treasury	9111-9199							111.00	
Accounts Receivable	9200-9299							501,126.00	
Due From Other Funds	9310							0.00	
Stores	9320							0.00	
Prepaid Expenditures	9330							30,446.00	
Other Current Assets	9340							0.00	
Lease Receivable	9380							0.00	
Deferred Outflows of Resources	9490							0.00	
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	531,663.00	0.00
<u>Liabilities and Deferred Inflows</u>									
Accounts Payable	9500-9599	27,191.00	75,239.00	(6,527.00)				(36,946.00)	
Due To Other Funds	9610							0.00	
Current Loans	9640							747,925.00	
Unearned Revenues	9650							0.00	
Deferred Inflows of Resources	9690							(100.00)	
SUBTOTAL		27,191.00	75,239.00	(6,527.00)	0.00	0.00	0.00	710,879.00	
<u>Nonoperating</u>									
Suspense Clearing	9910						899,795.00	899,795.00	
TOTAL BALANCE SHEET ITEMS		(27,191.00)	(75,239.00)	6,527.00	0.00	0.00	899,795.00	720,599.00	
E. NET INCREASE/DECREASE (B - C + D)		(130,051.00)	(38,654.00)	(296,133.00)	546,564.00	227,720.00	899,795.00	1,099,710.00	379,111.00
F. ENDING CASH (A + E)		1,839,894.00	1,801,240.00	1,505,107.00	2,051,671.00				
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS								3,179,186.00	

Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
			2,051,671.00	2,051,671.00	2,051,671.00	2,051,671.00	2,051,671.00	2,051,671.00	2,051,671.00	2,051,671.00
ACTUALS THROUGH THE MONTH OF (Enter Month Name):										
A. BEGINNING CASH										
B. RECEIPTS										
LCFF/Revenue Limit Sources										
Principal Apportionment	8010-8019									
Property Taxes	8020-8079									
Miscellaneous Funds	8080-8099									
Federal Revenue	8100-8299									
Other State Revenue	8300-8599									
Other Local Revenue	8600-8799									
Interfund Transfers In	8910-8929									
All Other Financing Sources	8930-8979									
TOTAL RECEIPTS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
C. DISBURSEMENTS										
Certificated Salaries	1000-1999									
Classified Salaries	2000-2999									
Employee Benefits	3000-3999									
Books and Supplies	4000-4999									
Services	5000-5999									
Capital Outlay	6000-6599									
Other Outgo	7000-7499									
Interfund Transfers Out	7600-7629									

Description	Object	Beginning Balances (Ref. Only)	July	August	September	October	November	December	January	February
All Other Financing Uses	7630-7699		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DISBURSEMENTS										
D. BALANCE SHEET ITEMS										
<u>Assets and Deferred Outflows</u>										
Cash Not In Treasury	9111-9199									
Accounts Receivable	9200-9299									
Due From Other Funds	9310									
Stores	9320									
Prepaid Expenditures	9330									
Other Current Assets	9340									
Lease Receivable	9380									
Deferred Outflows of Resources	9490									
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>Liabilities and Deferred Inflows</u>										
Accounts Payable	9500-9599									
Due To Other Funds	9610									
Current Loans	9640									
Unearned Revenues	9650									
Deferred Inflows of Resources	9690									
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>Nonoperating</u>										
Suspense Clearing	9910									
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E. NET INCREASE/DECREASE (B - C + D)			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
F. ENDING CASH (A + E)			2,051,671.00	2,051,671.00	2,051,671.00	2,051,671.00	2,051,671.00	2,051,671.00	2,051,671.00	2,051,671.00
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

Description	Object	ACTUALS THROUGH THE MONTH OF (Enter Month Name):					Total	Budget
		March	April	May	June	Accruals		
A. BEGINNING CASH		2,051,671.00	2,051,671.00	2,051,671.00	2,051,671.00			
B. RECEIPTS								
LCFF/Revenue Limit Sources								
Principal Apportionment	8010-8019						0.00	
Property Taxes	8020-8079						0.00	
Miscellaneous Funds	8080-8099						0.00	
Federal Revenue	8100-8299						0.00	
Other State Revenue	8300-8599						0.00	
Other Local Revenue	8600-8799						0.00	
Interfund Transfers In	8910-8929						0.00	
All Other Financing Sources	8930-8979						0.00	
TOTAL RECEIPTS		0.00	0.00	0.00	0.00	0.00	0.00	
C. DISBURSEMENTS								
Certificated Salaries	1000-1999						0.00	
Classified Salaries	2000-2999						0.00	
Employee Benefits	3000-3999						0.00	
Books and Supplies	4000-4999						0.00	
Services	5000-5999						0.00	
Capital Outlay	6000-6599						0.00	
Other Outgo	7000-7499						0.00	
Interfund Transfers Out	7600-7629						0.00	
All Other Financing Uses	7630-7699						0.00	

Description	Object	Month					June	Accruals	Adjustments	Total	Budget
		March	April	May	June	July					
TOTAL DISBURSEMENTS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
D. BALANCE SHEET ITEMS											
<u>Assets and Deferred Outflows</u>											
Cash Not In Treasury	9111-9199								0.00		
Accounts Receivable	9200-9299								0.00		
Due From Other Funds	9310								0.00		
Stores	9320								0.00		
Prepaid Expenditures	9330								0.00		
Other Current Assets	9340								0.00		
Lease Receivable	9380								0.00		
Deferred Outflows of Resources	9490								0.00		
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
<u>Liabilities and Deferred Inflows</u>											
Accounts Payable	9500-9599								0.00		
Due To Other Funds	9610								0.00		
Current Loans	9640								0.00		
Unearned Revenues	9650								0.00		
Deferred Inflows of Resources	9690								0.00		
SUBTOTAL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
<u>Nonoperating</u>											
Suspense Clearing	9910								0.00		
TOTAL BALANCE SHEET ITEMS		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
E. NET INCREASE/DECREASE (B - C + D)		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
F. ENDING CASH (A + E)		2,051,671.00	2,051,671.00	2,051,671.00	2,051,671.00	2,051,671.00					
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS									2,051,671.00		

Charter Number: _____ 1793 _____

To the chartering authority and the county superintendent of schools (or only to the county superintendent of schools if the county board of education is the chartering authority):

2022-23 CHARTER SCHOOL INTERIM REPORT: This report is hereby filed by the charter school pursuant to Education Code Section 47604.33(a).

Signed: _____ Date: _____

Charter School Official
(Original signature required)

Printed Name: Lane Carlson _____ Title: Executive Director _____

For additional information on the interim report, please contact:

Charter School Contact:

Robyn Stamm _____

Name _____

External Business Manager _____

Title _____

(530) 223-1915 _____

Telephone _____

rstamm@aolumbiasd.com _____

E-mail Address _____

Section I - Expenditures	Funds 01, 09, and 62			2022-23 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	8,587,963.00
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	575,350.00
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	0.00
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	0.00
3. Debt Service	All	9100	5400-5450, 5800, 7430-7439	0.00
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	0.00
6. All Other Financing Uses	All	9100, 9200	7699, 7651	0.00
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	209,214.00
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			0.00
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				209,214.00
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	0.00
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			0.00
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				7,803,399.00
Section II - Expenditures Per ADA				2022-23 Annual ADA/Exps. Per ADA
A. Average Daily Attendance (Form AI, Column C, Line C9)*				578.88
B. Expenditures per ADA (Line I,E divided by Line II.A)				13,480.17
Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)	Total			Per ADA
A. Base expenditures (Preloaded expenditures extracted from prior year Unaudited Actuals MOE Calculation) (Note: If the prior year MOE was not met, in its final determination, CDE will adjust the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	6,011,730.73			10,330.32
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)	0.00			0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	6,011,730.73			10,330.32
B. Required effort (Line A.2 times 90%)	5,410,557.66			9,297.29

C. Current year expenditures (Line I.E and Line II.B)	7,803,399.00	13,480.17
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2024-25 may be reduced by the lower of the two percentages)	0.00%	0.00%
*Interim Periods - Annual ADA not available from Form AI. For your convenience, Projected Year Totals Estimated Funded ADA has been preloaded. Manual adjustment may be required to reflect estimated Annual ADA.		

SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)		
Description of Adjustments	Total Expenditures	Expenditures Per ADA
Total adjustments to base expenditures	0.00	0.00

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

- | | |
|---|------------|
| 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 7200-7700, goals 0000 and 9000) | 259,503.00 |
| 2. Contracted general administrative positions not paid through payroll | |
| a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. | 0.00 |
| b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit. | |

B. Salaries and Benefits - All Other Activities

- | | |
|--|--------------|
| 1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) | 5,761,507.00 |
|--|--------------|

C. Percentage of Plant Services Costs Attributable to General Administration

- | | |
|---|-------|
| (Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) | 4.50% |
|---|-------|

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

- | | |
|---|------|
| Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool.
Retain supporting documentation. | 0.00 |
|---|------|

B. Abnormal or Mass Separation Costs (required)

- | | |
|--|------|
| Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. | 0.00 |
|--|------|

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A. Indirect Costs

- | | |
|--|------------|
| 1. Other General Administration, less portion charged to restricted resources or specific goals
(Functions 7200-7600, objects 1000-5999, minus Line B9) | 629,383.00 |
| 2. Centralized Data Processing, less portion charged to restricted resources or specific goals
(Function 7700, objects 1000-5999, minus Line B10) | 60,382.00 |

3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000 - 5999)	0.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000 - 5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	52,693.29
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	9,000.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	751,458.29
9. Carry-Forward Adjustment (Part IV, Line F)	74,554.18
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	826,012.47
B. Base Costs	
1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	4,826,480.00
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	982,356.00
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 4700 and 5100)	544,741.00
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	0.00
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6. Enterprise (Function 6000, objects 1000-5999 except 4700 and 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	130,727.00
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000 - 5999, minus Part III, Line A3)	13,200.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	5,884.00
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	1,118,268.71
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	191,000.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Student Activity (Fund 08, functions 4000-5999, objects 1000-5999 except 5100)	0.00
15. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16. Child Development (Fund 12, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
17. Cafeteria (Funds 13 & 61, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
18. Foundation (Funds 19 & 57, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
19. Total Base Costs (Lines B1 through B12 and Lines B13b through B18, minus Line B13a)	7,812,656.71
C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment (For information only - not for use when claiming/recovering indirect costs) (Line A8 divided by Line B19)	9.62%
D. Preliminary Proposed Indirect Cost Rate (For final approved fixed-with-carry-forward rate for use in 2024-25 see www.cde.ca.gov/fg/ac/ic) (Line A10 divided by Line B19)	10.57%
Part IV - Carry-forward Adjustment The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect	

cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A. Indirect costs incurred in the current year (Part III, Line A8)	751,458.29
B. Carry-forward adjustment from prior year(s)	
1. Carry-forward adjustment from the second prior year	134,830.92
2. Carry-forward adjustment amount deferred from prior year(s), if any	0.00
C. Carry-forward adjustment for under- or over-recovery in the current year	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (10.39%) times Part III, Line B19); zero if negative	74,554.18
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (10.39%) times Part III, Line B19) or (the highest rate used to recover costs from any program (0%) times Part III, Line B19); zero if positive	0.00
D. Preliminary carry-forward adjustment (Line C1 or C2)	74,554.18
E. Optional allocation of negative carry-forward adjustment over more than one year	
Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	not applicable
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:	not applicable
LEA request for Option 1, Option 2, or Option 3	1
F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)	74,554.18

Approved indirect cost rate: 10.39%
 Highest rate used in any program: 0.00%

Fund	Resource	Eligible Expenditures (Objects 1000-5999 except 4700 & 5100)	Indirect Costs Charged (Objects 7310 and 7350)	Rate Used
------	----------	--	--	-----------

First Interim
Projected Totals 2022-23
Technical Review Checks
Phase - All
Display - Exceptions Only

Shasta County

Following is a chart of the various types of technical review checks and related requirements:

F - Fatal (Data must be corrected; an explanation is not allowed)

W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)

O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

GENERAL LEDGER CHECKS

SUPPLEMENTAL CHECKS

EXPORT VALIDATION CHECKS

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

Financial Reporting

SUBJECT: Agenda Item 2.4 – School Project for Utility Rate Reduction (SPURR) Agreement & Resolution No. 2022-23-01

PREPARER: Lane Carlson

RECOMMENDATION: Discussion/Action to Approve Agreement & Resolution

BACKGROUND:

RSA is proposing to join the School Project for Utility Rate Reduction (SPURR), a California joint powers authority, for the purpose of seeking a reduction of utility services, including natural gas, electricity, renewable energy, telecommunications, network infrastructure, water, sewage, and waste hauling.

The Governing board will review the proposed agreement & resolution and appoint Lane Carlson as the RSA representative who will oversee the application process.

- See Attached: School Project for Utility Rate Reduction (SPURR) Agreement & Resolution No. 2022-23-01

REFERENCE:

RSA Governing Board:
Jean Hatch, Founder & President
Jonathan Sheldon, Vice President
Lisa Stewart, Treasurer
Tiffany Blasingame, Secretary
Daria O'Brien, Community Member



Lane Carlson, Executive Director

REDDING SCHOOL OF THE ARTS
WHERE EDUCATION AND THE ARTS CONNECT

雷丁艺术学校
教育与艺术融合的舞台/殿堂

Joint Powers Authority Membership -- School Project for Utility Rate Reduction Resolution Number 2022-23-01

WHEREAS, Redding School of the Arts has been considering methods to better address the costs, sources, and terms of its utilities services, including natural gas, electricity, renewable energy, telecommunications, network infrastructure, water, sewage, and waste hauling, and;

WHEREAS, other California public agencies, such as school districts, community college districts, and county offices of education who have also considered these issues have determined that there is a need to form a coalition of public districts to be active in utility regulatory proceedings and to acquire utility supplies and services for use at their respective facilities, and have formed the School Project for Utility Rate Reduction (SPURR), a California joint powers authority;

WHEREAS, the Alameda County Superintendent of Schools has agreed to act as the treasurer and responsible Fiscal Agent for SPURR, and;

WHEREAS, Title 1, Division 7, Chapter 5, Article 1, (Section 6500 et seq.) of the Government Code authorizes joint exercise by two or more public agencies of any power common to them, and;

WHEREAS, California law enables school districts, county superintendent of schools, community college districts, and joint power agencies to be active in utility regulatory proceedings, to acquire utility supplies and services for use at their respective facilities, and to establish a coalition to accomplish those ends.

NOW, THEREFORE, BE IT RESOLVED that the governing board of Redding School of the Arts hereby declares its membership in SPURR, and instructs its duly authorized agent to execute and deliver on its behalf any necessary or appropriate documents to carry out the intent of this resolution, including the SPURR Joint Powers Agreement and any agreements necessary or appropriate to participate SPURR programs.

ADOPTED by the following called vote on this 13th Day of December 2022.

AYES:

NOES:

ABSENT:

Signature
Tiffany Blasingame

Print Name
Governing Board Secretary

Title

SCHOOL PROJECT FOR UTILITY RATE REDUCTION

Joint Powers Agreement

This Agreement is among those public agencies signatory to this Agreement and is for the purpose of establishing, operating and maintaining the School Project for Utility Rate Reduction (SPURR.)

This Agreement is entered into pursuant to the provisions of Sections 6500 et seq. (Joint Powers Agreement) of the California Government Code for the benefit of the School Districts, Community College Districts and the County Superintendents of Schools signatory hereto (and also those which may hereafter become signatory hereto), for the purpose of operating a program to be known and designated as the School Project for Utility Rate Reduction, herein after designated as SPURR, and;

WHEREAS, it is to the mutual benefit of the parties herein subscribed and in the best public interest of said parties to join together to establish this Joint Powers Agreement to accomplish the purposes herein after set forth, and;

WHEREAS, the signatories hereto have determined that there is a need by Public Educational Agencies to seek utility rate reduction, especially for electricity and natural gas, and;

WHEREAS, Section 6502 of the Government Code of the State of California authorizes joint exercises by two or more public agencies of any power common to them;

NOW, THEREFORE, FOR AND IN CONSIDERATION OF THE MUTUAL ADVANTAGES TO BE DERIVED THEREFORM, AND IN CONSIDERATION OF THE EXECUTION OF THIS AGREEMENT BY OTHER PUBLIC EDUCATIONAL AGENCIES, EACH OF THE PARTIES HERETO DOES HEREBY AGREE AS FOLLOWS:

1. CREATION OF THE SCHOOL PROJECT FOR UTILITY RATE REDUCTION (SPURR)

Pursuant to Title1, Division 7, Chapter 5 of the Government Code, there is hereby created a public entity, separate and apart from the parties hereto, to be known as the School Project for Utility Rate Reduction, herein after designated SPURR.

SPURR shall have the powers common to the participating Districts and is hereby authorized to do all acts necessary for the exercise of said common powers, including but not limited to, any or all of the following: to make and enter into contracts; to incur debts, liabilities and obligations; to acquire, hold or dispose of property; to receive gifts, contributions, and donations of property, funds, services and other forms of assistance from persons, firms, corporations and any governmental entity; and to sue and be sued in its own name. Said powers shall be exercised in the manner provided by law, and except as expressly set forth herein, subject only to such restrictions upon the manner or exercising such powers as are imposed upon districts in the exercise of similar powers. It is specifically agreed that the debts, liabilities and obligations of SPURR shall not be debts, liabilities and obligations of the parties to this Agreement.

2. PURPOSE

The purpose of SPURR shall be to seek on behalf of the members the reduction of utility rates, especially for electricity and natural gas.

3. MEMBERSHIP

Each party to this Agreement must be eligible for SPURR membership as defined in the Bylaws, and become a member on the effective date of this Agreement, and is entitled to the rights and privileges, and is subject to the obligations of membership, all as are provided in this Agreement. Public Educational

Agencies desiring membership after initial operation has begun shall apply under the provisions of the Bylaws.

4. EFFECTIVE DATE

This Agreement shall become effective on September 1, 1989, or, for members joining after that date, on the date specified below.

5. TREASURER

This Agreement, pursuant to Government Code 6505.6, herewith establishes the Office of Treasurer. The Treasurer shall be the Assistant Superintendent, Business Services, of the Alameda County Superintendent of Schools.

6. TREASURER'S FEES

The annual payment to the Treasurer for the cost of accounting for SPURR funds, payment of employee salaries and benefits, payment of such other obligations as may occur, and the production of monthly financial reports shall be three (3) percent of SPURR income received for the fiscal year. In addition, SPURR shall reimburse the Treasurer for all actual expenses incurred for additional services performed at the direction of SPURR.

7. GOVERNANCE

SPURR shall be governed by a Board of Directors selected according to the provisions of the Bylaws.

8. BYLAWS

SPURR shall be governed pursuant to those certain Bylaws, a copy of which is attached hereto as "Exhibit A," and by this reference made a part of this Agreement as though fully set forth herein. Wherever in this Agreement the Bylaws are referred to, said Bylaws shall be those set forth in Exhibit A and as they may be amended thereafter. Each party to this Agreement approves said Bylaws and agrees to comply with and be bound by their provisions, and further agrees that **SPURR** shall be operated pursuant to this Agreement and said Bylaws. Said Bylaws may be amended as provided therein.

9. AFFIRMATIVE ACTION POLICY STATEMENT

It shall be the permanent and voluntary policy of this Joint Power Board of SPURR to practice fair and impartial employment, recognizing applicants and employees on the basis of personal and professional merit, thereby reaffirming the dignity of individuals without regard to race, color, creed, national origin, ancestry, age, sex, or physical handicap in every aspect of personal policies, practices, and treatment of personnel.

10. ADDITIONAL PARTIES

Additional parties may be added to this Agreement by written amendment between the additional party and SPURR.

11. TERMINATION

Any party may terminate its participation in this agreement by providing written notice to the other parties not less than 90 days prior to July 1 of any year after the initial year. Termination shall be effective on July 1 following the delivery of notice to all parties. No return of funds already paid to SPURR shall be made by SPURR when a member district withdraws from this JPA.

12. RECORDS

The Treasurer shall maintain records separately identifying the expenses incurred in the performance of the duties described herein. The Managing Director shall maintain records of the Minutes of the Board of Directors meetings and such other official records of the JPA as required by law.

13. MEMBERSHIP FEES

Membership shall be established for each member district which contributes to the SPURR account managed by the Alameda Superintendent and as established in the Bylaws for each regular and special

education student enrolled in the school districts and schools maintained by the County Superintendents of Schools and for each ADA, until FTE is adopted, in the Community College Districts.

14. TERM, DISSOLUTION AND SEVERABILITY OF JOINT POWERS AGREEMENT

A. Term and Extension

This Joint Powers Agreement shall commence September 1, 1989 and be extended from year to year thereafter, commencing each July 1. The majority of the members of this Joint Powers Agreement may terminate this Joint Powers Agreement at any time, provided all parties dealing with SPURR and all SPURR members have been notified at least 30 days in advance.

B. Dissolution

In the event this Joint Powers Agreement is terminated by districts as herein allowed, the Treasurer shall, after all debts have been paid and properly disposed of, distribute to each school district that is a party hereto on the effective date of dissolution, the balance of the SPURR assets on a pro rata basis according to the extent of each school district's contribution of funds hereunder since the creation of SPURR.

C. Severability

Should any portion, term, condition or provision of this Agreement be decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of California, or be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions and provisions shall not be affected thereby.

15. ASSIGNS

No party to this Joint Powers Agreement may sublet, assign, or transfer any interest in this Joint Powers Agreement without written consent of all of the parties thereto.

The parties thereto have caused this Joint Powers Agreement to be signed in their behalf by their duly authorized representatives on this 13 day of December, 2022, by the following signatory School Districts, Community College Districts and County Superintendents of Schools.

Redding School of the Arts
Agency

Signature
Lane Carlson

Typed Name
Executive Director

Title

**BYLAWS
OF THE
SCHOOL PROJECT FOR UTILITY RATE REDUCTION**

As approved by SPURR Board of Directors through June 15, 2020

I. Membership

- A. Any public school district, community college district or county superintendent of schools in any area of California may be a member of SPURR.
- B. Membership is bestowed upon receipt in the SPURR administrative offices of the duly signed governing board resolution or other action authorizing membership and the duly signed Joint Powers Agreement.
- C. Second and subsequent years of membership shall be continued upon receipt of the annual assessment, if any, not later than October 15, or upon membership in a procurement program with membership assessments or program fees occurring through the program's regular billing process. For years in which there is no annual assessment, a member not enrolled in a SPURR procurement or other program shall continue as a member until either (1) the member resigns by providing written notice to SPURR, or (2) SPURR provides written notice of membership discontinuation to the member.

II. Meetings

- A. There shall be at least one general meeting of the SPURR membership annually.
- B. The Board of Directors will meet at least semiannually.
- C. Special meetings of the general membership or of the Board of Directors may be called by a majority of the Board of Directors.

III. Voting

- A. Each member District is entitled to one vote.
- B. A majority of fifty percent of those voting plus one vote shall be required to pass any ballot measure.

IV. Board of Directors

A. Membership of Board of Directors

- 1. To the extent possible, the membership of the Board of Directors will reflect geographic diversity and various school district organizational patterns, all dependent on securing the best available candidates.

2. The Board of Directors shall consist of nine members actively employed in some aspect of public school educational administration as follows:
 - a. The Treasurer shall be an employee of the Alameda County Office of Education.
 - b. There shall be two (2) members who are employed in Community Colleges (Grades 13-14).
 - c. There shall be six (6) members who are employed in public school districts.
3. The Board of Directors shall also consist of two alternative members who are actively employed in some aspect of public school educational administration. One alternative member must be actively employed by a community college district that is a member of SPURR and shall have voting powers and count to constitute a quorum only in the event that a Board of Directors member appointed under Section 2(b) is absent. One alternative member must be actively employed by a public school district that is a member of SPURR and shall have voting powers and count to constitute a quorum only in the event that a Board of Directors member appointed under Section 2(c) is absent. Both alternative members may attend all meetings, including closed sessions, at any time.

B. Election of Board of Directors

1. The Board of Directors, after the first, shall be elected according to the following procedures:
 - a. The President and Managing Director shall serve as a nominating committee to the Board. They shall nominate replacements so as to assure that the total Board consists of members described in IV.A.2. above. The Nominating Committee shall present its nominee(s) to the Board of Directors at its next noticed meeting. The Board of Directors may add additional nominees, as long as the criteria for total Board membership are maintained. The Board of Directors shall elect the new member(s), who shall take office upon election.
 - b. If any member District wishes to challenge a sitting Board member it will notify the Managing Director in writing by July 1, identifying the proposed replacement. The Managing Director shall arrange an at large election for the position. This election shall be conducted in July or August following receipt of the District's request. The election results shall be effective September 1.
2. The Board of Directors is authorized to appoint individuals to fill vacancies on the Board.
3. Each Board member shall serve until one of the following occurs:

- a. the Board member resigns from the Board of Directors,
- b. the Board member no longer meets their membership criteria,
- c. the Board member is replaced by another Board member elected by the membership at large to fill that seat, or
- d. they vacate the office by any of the actions or inactions which would result in the vacation of a seat by a member of a California school district governing board.

If a Board member no longer meets Board membership criteria due to their retirement or other discontinuance of active employment in some aspect of public school educational administration, they may retain their Board membership and their status (if any) as an officer of SPURR through the next regularly scheduled in-person meeting of the Board.

To encourage diversity, no two Board of Director members will be employed at the same time by the same public education institution. In the event of such an occurrence, the Board member whose change in position immediately results in this situation, may retain their Board membership and their status (if any) as an officer of SPURR through the next regularly scheduled in-person meeting of the Board unless the situation ceases to exist by that time.”

Provided a quorum is present, the Board may by two-thirds vote (from which the affected Board member abstains), extend a Board membership or officer status by a period not to exceed six months from the date by which such membership or status would otherwise lapse.

C. Power and Duties of the Board of Directors

1. *Employment of Staff, Consultants and Independent Contractors*

Board of Directors shall have the power to employ staff, consultants and independent contractors. The Board shall set salary, benefits and compensation for such.

2. *Acquisition of Property*

Board of Directors shall have the power to enter into contracts with governmental or private agencies for the lease or rental of any personal or real property.

3. *Accepting of Grants*

Board of Directors shall have the power to accept grants, gifts and bequests from the private and governmental sources in the name of and on behalf of SPURR.

4. *Adoption of Budget*

Board of Directors shall have the power to adopt a budget and expend funds within the limits of budgeted income.

D. Meetings of the Board of Directors

1. The President of the Board of Directors shall preside over meetings of the Board of Directors.
2. All meetings shall be conducted subject to the Open Meeting Laws of the State of California, specifically Government Code section 64950 et seq.
3. In any case in which neither state law, the SPURR Joint Powers Agreement, nor the Bylaws of SPURR speak to a procedural question, the actions of the Board of Directors shall be governed by the current edition of *Robert's Rules of Order Newly Revised*.

V. Officers and Executive Board of the Board of Directors

A. Membership

1. The Executive Board of the Board of Directors shall consist of a President, a Vice-President/Clerk and the Treasurer.
2. Selection/Election
 - a. The President and Vice-President/Clerk shall be elected by the Board of Directors and shall serve for terms of two years. Each person elected shall hold only one office at a time. Each person may serve not more than two consecutive terms in the same office. If an officer election is not conducted by the Board by the second anniversary of a person's election, the person may continue their term in office through the next officer election.
 - b. The Treasurer shall be appointed by the Alameda County Superintendent of Schools.
3. Powers and Duties
 - a. President

Meetings of the Executive Board shall be called by the President, as he/she determines they are needed.
 - b. Executive Board
 - (1) The Executive Board shall have the power to make budgetary transfers.
 - (2) The Executive Board shall have the power to fulfill any of the

duties of the Board of Directors, as specifically authorized by the Board of Directors.

c. Treasurer

- (1) The Treasurer, pursuant to Government Code Section 6505.6, shall perform the duties of Treasurer and Auditor and shall comply with the duties and responsibilities set forth in subdivisions (a) to (d), inclusive of Government Code section 6505.5.
- (2) The Treasurer shall receive and place all SPURR funds in the treasury of the Treasurer, designated to the credit of SPURR.
- (3) The Treasurer shall be responsible upon his/her official bond for the safekeeping and disbursement of SPURR money so held by him/her.
- (4) The Treasurer shall pay, when due, out of money of SPURR so held by him/her, all sums payable on outstanding bonds and coupons of SPURR or entity.
- (5) The Treasurer shall pay any other sums due from SPURR money, or any portion thereof, only upon warrants of the public officer performing the functions of auditor or controller who has been designated by the agreement.
- (6) The Treasurer may invest in government securities, AAA-rated commercial paper, or money market accounts to the extent allowed by law.

VI. Fees

- A. Annual fees may be paid each year to maintain membership in good standing in SPURR, if required by action of the Board of Directors. If no action is taken by the Board of Directors prior to the beginning of a fiscal year to set annual membership fees, then the annual fees for that fiscal year shall be set at zero. Additional fees may be charged for participating in specific programs offered by SPURR, participation in which shall be voluntary.
1. Each school district, community college district and county office participating in the gas procurement program or any other program so designated by the Board of Directors shall pay fees for SPURR membership and for Program participation, which fees, if any, shall be in amounts to be established by the Board of Directors. The amount of the SPURR membership fee and the gas procurement program fee may be adjusted no more than once per year.
 2. Any other public agency participating in a SPURR program shall be required to pay a participation fee in an amount to be determined by the Board of Directors.

In any SPURR program, staff shall keep such public agency participation below 30% of total participation, except as expressly permitted or ratified by the Board of Directors.

VII. Amendment of Bylaws

These Bylaws may be amended by a two-thirds vote of the Board of Directors, provided a quorum is present.

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

General Reporting

SUBJECT: Agenda Item 2.5 –High School Building Update
2.5.1 High School Design-Builder Contract Termination

PREPARER: Lane Carlson

RECOMMENDATION: Discussion

BACKGROUND:

Administration will provide the board with an update on the high school & theater building plans & construction. The High School Design-Builder contract will be terminated due to project suspension.

REFERENCE:

**Redding School of the Arts, Inc.
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General Reporting

SUBJECT: Agenda Item 2.6 – School Site Safety Committee Update

PREPARER: Lane Carlson

RECOMMENDATION: Discussion

BACKGROUND:

The board will review and discuss the School Site Safety Committee meeting minutes from 11/30/2022.

REFERENCE:
School Site Safety Committee Minutes

School Site Safety Committee Minutes

Redding School of the Arts
November 30, 2022 8:15am
RSA Community Room



REDDING SCHOOL of the ARTS

Attendees

Lane Carlson, Blake Schack, Carol Wahl, Gavin deBree, Candice Percia, Sophia Zaniroli,

Minutes

Old Business

1. Camera Surveillance
 - a. Gavin and Carol will clean and reposition the existing cameras once the leaves fall.
 - b. A monitoring station was installed in Lane's office.
 - c. The Ring camera on the Activity Center needs hard power or we need a professional version.
2. Visitor check in software
 - a. The vendor has been unresponsive in providing a quote
3. High School Break Time Supervision
 - a. The students have been successfully been instructed on the boundaries.
4. Storage Hazards
 - a. The wood pile in the back will be either given to a community member or we will rent a large dumpster to dispose of it.

New Business

1. RSA Readiness and Emergency Management System (Comprehensive Safe School Plan)
 - a. Committee members reviewed safe school plan and began updating template to match county wide template. Discussed need to incorporate all committee team members' input into the goals of the safe school plan.
2. High School Safety Protocols
 - a. The committee worked on updating the REMS to comply with the CSSP

Submitted by: Blake Schack 11/30/2022

**Redding School of the Arts, Inc.
California Not for Profit Corporation**

General Reporting

SUBJECT: Agenda Item 2.7 – 2022/23 Governing Board Goals – 2nd
Draft

PREPARER: Tiffany Blasingame /Lane Carlson/Carol Wahl/

RECOMMENDATION: Discussion/Action to Approve Board Goals

BACKGROUND:

The board will review and finalize its third annual goal. The proposed Organizational Goal will review and refine the schools Mission Statement. The board of directors and the school leadership are responsible for establishing and evaluating the school's Mission statement. A mission statement communicates the organization's reason for being, how it aims to serve its key stakeholders, and directs how and why of all decisions as it relates to leading the school. Effective Mission statements are accurate, succinct, and straightforward.

- 2022/23 Governing Board Goals – 2nd Draft to be provided under separate cover.

REFERENCE:

Governing Board Policies/Board Duties & Responsibilities/Board Internal Business